

Deola Education Society's

Karmaveer Ramraoji Aher

Arts, Science and Commerce College Deola

Tal: Deola, Dist: Nashik

Internal Quality Assurance Cell

Minutes of the IQAC Meeting

2018-19



Minutes of the 1st IQAC Meeting for the academic year 2018-19

Time: 11.00 a.m.

Date 21/06/2018

Venue: Seminar Hall



Agenda of the Meeting:

1. To discuss the minutes of last meeting
2. To discuss about the progress of IQAC.
3. To read the plan made for the year 2018-19.
4. To discuss the admission process for the year 2018-19.
5. To prepare the departmental result sheets
6. To read the Academic Calendar for the year 2018-19.
7. To discuss the changes in syllabi
8. To read the Guidelines to conduct Academic audit.
9. To discuss about college co-curricular activities to do in 2018-19.
10. To start certificate courses in the institution
11. To discuss various issues of NSS, NCC and Sport Departments
12. To start co-curricular activities for the year 2018-19.
13. To plan the CAS-PBAS awareness activity among the faculties
14. To arrange workshop and seminars with the assistance of BOD/UGC
15. To deliberate on purchase procedures of various departments
16. To discuss the Quality Improvement Programme Proposal Submission and Current research and activities

Following Members of IQAC and Staff were present for the Meeting:

Sr.No.	Name	Designation	Sign.
1	Prin. H. R. Aher	Chairperson	
2	Prof. V. M. Joshi	Coordinator	
3	Dr. A. B. Pawar	Member	
4	Dr. Mrs. M. H. Aher	Member	
5	Dr. J. R. Bhadane	Member	
6	Dr. D. K. Aher	Member	
7	Dr. S. D. Thakare	Member	



8	Dr. S. N. Bhamare	Member	
9	Prof. M. R. Bachhav (S.D.O.)	Member	
10	D. Y. Waghmare	Administrative Representative	
11	Dr. V. D. Aher	Management Representative	
12	Mr. Vijay Balwant Aher	Stakeholder	
13	Kum.Aher Minal Uddhav	Student Representative	

Prof. Vijaykumar Joshi, Coordinator of IQAC welcomed the members IQAC and the entire faculty. Further with the permission of the IQAC coordinator, Prof. Dr. M. H. Aher presented action taken report of 2017-18. The action taken report was discussed thoroughly. As per the notice, Prin. H. R. Aher read the agenda one by one for the discussion.

Minutes of the Meeting -

1. To discuss the minutes of last meeting

Resolution- The minutes of last meeting, held in April 2018 were placed by Coordinator, Prof. Dr. J. R. Bhadane for the open discussion among the faculty and IQAC members. The minutes were confirmed collectively.

2. To discuss about the progress of IQAC.

Resolution- Prof. Dr. J. R. Bhadane, IQAC member (former Coordinator of IQAC), told that the AQAR for the year 2017-18 had successfully prepared. He reminded the responsibility of the work distributed among the IQAC team members and faculties to collect all the essential documents and submit their reports related to all the seven criterion of IQAC and shall be submit to IQAC time to time.

3. To read the plan made for the year 2018-19

Resolution- Prof. Dr. J. R. Bhadane explained the plan for the year 2018-19 had made in April 2018. He explained the curricular, co-curricular and extra-curricular activities to do for the academic year.

4. To discuss the admission process for the year 2018-19



Resolution- like every year, **Prin. H. R. Aher** advised to all the faculties that the admission process would be strictly according to the norms of Government of Maharashtra and Savitribai Phule Pune University. He also told following issues for admission process for the academic year 2018-19

- a. All the faculties and the administrative staff shall be support the students during admission process. They should distribute the prospects to students.
- b. Appointments of Class Teachers.
-The concerned class teachers must be help to their students in the admission process. Non-teaching staff and class teachers should be help to Distribute the college Uniforms and Identity cards for the students. They should collect the fee of college uniforms and prospects.
- c. The faculties will inform the rules and regulations of the institutions to the first year students at the time of admission.

5. To prepare the departmental result sheets

Resolution- Prin. H. R. Aher told that, every faculty should be prepare their subject result sheets soon after the result declared and shall be submit to the administration.

6. To read the Academic Calendar for the year 2018-19

Resolution –Dr. J. R. Bhadane read the academic calendar for the year 2018-19. He explained the tentative schedule of various academic activities during the academic year. He further told that, the Xerox copies of academic calendar 2018-19 will be provided to all the departments.

7. To discuss the changes in syllabi

Resolution-Prin. H. R. Aher asked about the syllabi implemented by Savitribai Phule Pune University for Arts, Science and Commerce wings and it's planning of teaching. He also asked about whether the changes have been made by the BOS should be clarify. He advised to see the university website regularly and keep updated. This issue summarized by Prof. D. T. Bhamare, he explained that, the books will be purchased if necessary. He also requested the staff to submit the list of essential books to the library to purchase them as early as possible.

8. To read the Guidelines to conduct Academic audit: - For that the following issues were raised and summarised during the meeting hour.

To prepare meeting Records

I. Improvements in Teaching innovative methods

Resolution- Mr. R. S. Aher Accountant, clarified, there are 63 computers available in the institution in various departments; most of the computers connected to the internet are made available for students and faculties. Vice-Principal Prof. Dr. Mrs. M. H. Aher adhere, almost all the students takes the benefit of this facility.



Though the computers with internet facilities not in the classroom but the teachers have prepared their topic in the form of PPTs, videos, word or excel files. They teach some topics using computer related aids in their concerned departments, laboratories and seminar hall to make the teaching and learning more effective.

II. Workload Allocation-

Resolution- The issue of workload allocation was raised by Prin. H. R. Aher and summarised by Prof. B. K. Deore. He informed that the committee will prepare for the weekly timetable to allocate teaching and practical workload for every faculty. One faculty member of each Art, Science and Commerce wings will be appointed as a timetable In-charge. He also pointed out how shall be the "Student-Teacher" ratio in theory and practical work.

III. Prof. Dr. D. K. Aher, CEO of Exam Section had asked regarding an Evaluation work, Internal Examination, Term End examination and Paper setting activities.

Resolution- This issue was resolved by Prin. H. R. Aher. He advised that every faculty should be help and follow the rules of examination, the appointment of Internal Senior Supervisor will depend up on the coordination with Examination Department of Pune University and the appointments of Jr. Supervisor should be by exam section of the College. He further told that, each faculty will be an internal examiner of his/her allocated teaching subject.

9. To discuss about college co-curricular activities to do in 2018-19

Resolution- Prin. H. R. Aher asked about the following co-curricular activities. The point-wise summarisation had given by, Prof. Mrs. Sarita Kunde; she discussed to start of Remedial courses like Maths, Physics, Accountancy and English for weaker Students. **Prof. M. R. Bachhav (SDO)** discussed about Plan of Agricultural guidance centre, Karmveer Bhaurao Patil Earn and Learn Scheme for Poor Students, and the various activities under students development board to do in the academic year. He also explained the role faculties for various committees under Students Development Board.

10. To start certificate courses in the institution

Resolution- Prin. H. R. Aher explained that along with doing the degrees courses in B.A. B. Com. and B. Sc. Our students can be complete the professional or job oriented certificate courses in the same campus. Job vacancies are not adequate. As per the need of the society the students shall be shaped and hence every department shall be start the certificate course of at least 30 hours. The faculties shall be work hand in hand with the society and make the bond with leading professionals who are completing the needs of the society and creating the job opportunities particularly in rural area.

11. To discuss various issues of NSS, NCC and Sport Departments



Resolution-Prin. H. R. Aher asked about the planning of NSS, NCC, Sports and Soft Skill Programme. As per this Prof. Dr. S. D. Thakare explained about the Inaugural function of N.S.S in the first week of August and all year around NSS activities. He also told the activities of NSS will be completed in summer holidays,

1. 23/05/2018 to 03/06/2018 the NSS had send two volunteers to “Avhan-2018 (challenge) Camp”
2. From 03/06/2018 to 13/06/2018, three Volunteers were send to University level Camp at SPPU, Pune

Prof. P. N. Thakare explained that the Student Council Election will be taken as per the guideline of Savitribai Phule Pune University, Pune. He also told about the plan of various sport activities throughout the academic year 2017-18. Prof. Dr. Mrs. M. H. Aher told that the Soft Skill Development Programme is now named as Dr. Jayakar Employability Skill Development Programme. As per the norms of SPPU the programme will be start for the third year B.A; B.Com and B.Sc students from the month of August. She also told that the programme will be conducted in two batches for third year students.

12. To start co-curricular activities for the year 2018-19

Resolution- Prof. M. R. Bachhav, SDO explained that the proposal will be submitted to the University to Grant the programmes such as Special guidance, Remedial course, Nirbhaya Kanya Abhiyan (Fearless Girls’ Campaign) and ‘Karmveer Bhaurao Patil Earn and Learn’ schemes. Prof. M. R. Bachhav explained the plan of Agriculture guidance for the year. Dr. M. H. Aher told the outlines of other programmes such as tree plantation, Cleanliness campaigns, Academic tours, language associations, science association and quiz competitions activities for the academic year. She also requested to start the departmental as well as institutional best practices. Prof. P. N. Thakare explained the sport activities for the academic year.

13. To plan the CAS-PBAS awareness activity among the faculty

Resolution- Prin. H. R. Aher asked that whether the promotion of teachers under carrier Advancement Scheme during 2018-19, the issue had summarized by Prof. V. M. Joshi. He announced that the faculties will be informed about the CAS-PBAS for the current year.

14. To arrange workshop and seminars with the assistance of BOD/UGC

Resolution-Prin. H. R. Aher announced the faculties to submit their proposals to organize seminars and workshops. As per this Mr. D. Y. Waghmare, Office Superintendent was willing to submit the proposals to BOD, Savitribai Phule Pune University. He told that, the proposal will be submitted as early as possible to the BOD, SPPU Pune.

15. To deliberate on purchase procedures of various departments

Resolution-Prin. H. R. Aher advised to submit the hard copies of departmental, laboratory and library requirements as per the budget to **Accountant, Mr. R. S. Aher**. He also advised to

Library, Sports, NSS and NCC departments to submit their requirements or academic budgets for the same.

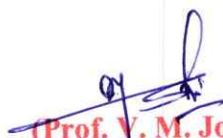
16. To discuss the Quality Improvement Programme Proposal Submission and Current research and opportunities.

Resolution-Prin. H. R. Aher raised the question about the progress of research, opportunities, preparation and submission of Major/Minor Research projects and workshop proposals; he approved this subject for the open discussion. **Prof. V. M. Joshi** requested to the faculty to provide information about the current research activities such as applications, sanctions and submissions of minor/major research projects, Ph. D. Research, publication of research papers and book publications, presentation of research papers at National/ International seminars/ Conferences/ workshops among for the year 2018-19. Meanwhile faculties were asked questions related to the same and he satisfactorily summarised an issue.

17. Any Relevant subject to be discuss

Resolution-Some questions were asked by the staff to doing the academic activities, the answers were summarized satisfactorily by Prin. H. R. Aher.

After the truthful discussion between IQAC team and Faculty, Prof. Dr. S. D. Thakare expressed the vote of thanks. With the permission of Chairperson, the meeting was over.


(Prof. V. M. Joshi)
IQAC
K.R.A. Arts, Sci. &
Comm. College, Deola




(H. R. Aher)
Principal
Kar. Ramraoji Aher Arts, Sci. &
Comm. College, Deola (Nashik)

Place: Deola

Date: 02 / 09 /2018

Minutes of the 2nd IQAC Meeting for the academic year 2018-19

Time: 12.00 noon

Date 19/09/2018

Venue: Seminar Hall



Agenda of the Meeting:

1. To read and confirm the protocol of the last meeting.
2. To discuss an Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
3. To organise workshop, seminars etc. For the academic year 2018-19
4. To discuss the Research and Extension activities during the academic year
5. To discuss the progress of best practices performed by various departments
6. To discuss about the academic and departmental progress
7. To discuss about Alumni.
8. To review the reports of different committees of the college for setting the benchmarks/parameters for the various academic, administrative, research and extension activities of the college.
9. Activities completed in July, August and September 2018.
10. Relevant subjects to be discuss.

Following Members of IQAC and Staff Members were present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Prin. H. R. Aher	Chairperson	
2	Prof. V. M. Joshi	Coordinator	
3	Dr. A. B. Pawar	Member	
4	Dr. Mrs. M. H. Aher	Member	
5	Dr. J. R. Bhadane	Member	
6	Dr. D. K. Aher	Member	
7	Dr. S. D. Thakare	Member	
8	Dr. S. N. Bhamare	Member	



9	Prof. M. R. Bachhav (S.D.O.)	Member	
10	D. Y. Waghmare	Administrative Rep.	
11	Dr. V. D. Aher	Management Rep.	
12	Mr. Vijay Balwant Aher	Stakeholder	
13	Kum.Aher Minal Uddhav	Student Rep.	

The second meeting of IQAC was organized on 19th September 2018. The Honorable Chairperson Prin. H. R. Aher welcomed the members announced the faculties to present the progress report various activities for the academic year

1. To read and confirm the protocol of the last meeting.

Resolution- IQAC Coordinator Prof. V. M. Joshi welcomed the members of IQAC. He read the briefing of last meeting which was held on 21th June 2018.

Prof. M. R. Bachhav presented the result of last annual examination had been prepared by all the faculties and submitted to their respective departments. The results were satisfied.

2. To discuss the timely bound periodic progressive performance of regular academic and IQAC related activities.

Resolution- Prof. Vijaykumar Joshi, the coordinator of IQAC explained the mechanism for ensuring timely, efficient and periodic progressive performance of academic activities, such as organising seminars, workshops, etc. It was decided by the Chairperson that, the IQAC members shall be conducting an internal academic activities of all the Departments.

NSS coordinator Dr. Satish Thakare told that, the regular activities of NSS have been started; the NSS students planted 1200 plants at Rameshwar hill under "Tree Plantation Programme." Prof. P. N. Thakare explained about Student Council Election. Prof. M. R. Bachhav said that, the "**Karmveer Bhaurao Patil Earn and Learn Scheme**" has started for economically and backwardly poor students. Prof. V. D. Suryawanshi told that "**Remedial Course**" have been started for slow learners for the difficult subjects such as English, Physics, Maths and Accountancy.

Prof. Dr. Mrs. M. H. Aher, Coordinator told that, the **Dr. M. R. Jayakar Employability Skill Development Programme** have been started from 17/08/2018 will be conducted up to 22/12/2018 (Two Days in a Week). She further told, only third year



B.A, B. Com. and B. Sc. Students have been selected as per the norms of SPPU. She also explained about Teacher's day programme, Medical Check-up of First Year students, Hindi Din Activities on 14th September, Parents Meeting, Activities of Competitive Exam and Departmental Tours will be arranged between the months of September 2018 to February 2019.

3. To discuss an Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Resolution- Prof. V. M. Joshi explained the IQAC is timely informed the teachers about the submission of minor and major research projects. IQAC also encourage faculty for conducting departmental seminars, as well as to participate in research related seminars, conference etc. he further explained it encourages the students and teachers to present their research projects, in Avishkar. He suggested the study tours are not the distinct part of IQAC every department shall be arrange the study tours and keep the record.

4. To arrange workshop, seminars etc. For the academic year 2018-19

Resolution-Mr. D. Y. Waghmare told that the two proposals for state level workshops were submitted to the BOD, SPPU one for Bio-Physics and another for the Office Management and Administration. But only the proposal of Office Management and Administration were sanctioned by the SPPU. To conduct workshop the date will be fixed as soon as possible.

5. To discuss the Research and Extension activities during the academic year

Resolution- Prof. V. M. Joshi explained on-going research activities. He said that, the Research Committee will be organise/supervise for research related activities in the college involving and benefitting both students and faculties. He further request that every faculty should be inform about their research progress, presentation and publication of research articles, attending seminars, conferences during the academic year.

6. To discuss the progress of best practices performed by various departments

Resolution-Prof. Dr. J. R. Bhadane told that the themes published in the Bandhilaki (Social Affection) every year is a best practice of the Institution; it is one of the leading best Practices in the Institution. Another practice is a 'Registration of New Voters'. He told that, for the best practice, "new voters' registration", the institute has distributed the registration forms to students along with their admission forms. The duly filled forms will be collected from the students (Form No.6), the faculties will be check the eligibility and submit the eligible forms to the Tahsil Election Officer. He also focused on Marathi, Hindi, English language associations as a programmes of literature to be organized during the academic year.

7. To discuss about the academic and departmental progress



Resolution- Hon. Principal allotted the time slots to all the faculties and head of the Departments to present their academic, Curricular, Co-curricular or extracurricular activities. He also expected to make a presentations or power-point presentations of their departmental strengths, achievements, best practices and future plans before the faculty. Prof. Dr. M. H. Aher read the timely bound programme information of various departments.

8. To discuss about the Alumni

Resolution- Prof. Dr. D. K. Aher informed that, the Alumni Coordinator, Prof. Promod Thakre has decided the schedule for the annual meeting of Alumni. The Hon. Principal asked faculties to support the meeting.

9. To review the reports of different committees of the college for setting the benchmarks/parameters for the various academic, administrative, research and extension activities of the college.

Resolution- Prin. H. R. Aher had noticed to various academic committees such as College academic committee, administration committee, Research and Extension committee to do their role carefully during the academic year.

10. Activities completed in July, August and September 2018

Resolution- The Date wise activities played by the faculties in these months were as follows,

1. 05/07/2018 to 23/07/ 2018 NSS Dept. send two Volunteers of NSS to Pune to Pandharpur Dindi
2. 08/07/2018, published an article "Challenges of Higher Education in rural area" in English News Paper, The Lokamat Times by Dr. Sunil N. Bhamare
3. 09/07/2018, Department of Zoology Completed a Bridge course for the First Year Zoology Students
4. 18/07/2018 Tree Plantation at 37 acres of land of Khuntewadi by NSS.
5. 26/07/2018 Science Association Inaugural function was held, Prof. Dr. Mrs. Resham Bhalla was a chief guest.
6. 27/07/2018, plantation by NSS at the land of Cemetery, Deola
7. 7,8 & 9 August, 2018, Yoga Training Programme For T.Y.B.Sc Girl Students
8. 10/08/2018, College Camp Cleanliness by NSS
9. 13/08/2018, Prof. Badal Lad selected as an associated NCC Officer by NCC Group Headquarters, Senapati Bapat Road , Pune
10. 13/08/2018, Social Science Inauguration, Chief Guest Adv. Dilip Deshmukh lectured on Crime and Punishment
11. 15/08/2018 Independence day Celebrated.

12. 16 to 18/08/2018, Extra mural Learning Centre (Bahishal Shikshan Kendra) Organized Dr. Babasaheb Jayakar Lecture Series, Resource Persons, Mrs. Pratibha Jadhav, Adv. Madhura Kshemkallyani and Dr. R. B. Shinde, Coordinator, Prof. Dr. J. R. Bhadane.
13. 17/08/2018 To 22/12/2018 (Two Days in a Week) Soft Skill Development Programme (Dr. M. R. Jayakar Skill Development Programme)
14. 18/08/2018 selection of students for Karmveer Bhaurao Patil Earn and Learn Scheme
15. 22/08/2018 Alumni Meeting, 104 former students were participated
16. 27/08/2018, Plantation of 4000 trees at Khuntewadi village land (Gavthan) by NSS Department
17. Dr. D. M. Survase Published a research article in International Journal of Research and Analytical Reviews (IJRAR) www.ijrar.org
18. 03/09/2018, Four NCC cadets participated in District level workshop on Personality Development at Niphad College
19. 04/09/2018, Dr. Mrs. M. H. Aher attended "One Day Workshop For Secondary Teachers on Change of Syllabus In Science Subject"
20. 05/09/2018, Teachers' Day Celebration
21. 08/09/2018, Inauguration of Commerce Board by Mr. Vishal Potdar, CA
22. 08/09/2018, Study tour of Commerce department organized at Sayadri Farm, Mohadi, 90 students were observed the Project.

11. Any Relevant subject to be discuss

Resolution-some questions were asked about the staff to doing the academic activities, the answers were summarized satisfactorily by Prin. H. R. Aher.

After in-depth discussion between Hon. Principal and IQAC members, Prof. Dr. S. N. Bhamare expressed the vote of thanks. With the permission of Chairperson, the meeting was over.


 (Prof. V. M. Joshi)
IQAC
 K.R.A. Arts, Sci. &
 Comm. College, Deola




 (H. R. Aher)
Principal
 Kar. Ramraoji Aher Arts, Sci. &
 Comm. College, Deola (Nashik)

Place: Deola Date: 30 / 12 /2018 .

Minutes of the 3rd IQAC Meeting for the academic year 2018-19

Time: 12.30 p.m.

Date 30/12/2018

Venue: Seminar Hall



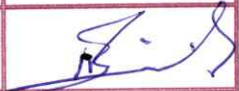
Agenda of the Meeting:

1. To discuss the minutes of previous meeting
2. To discuss important issues and progress of IQAC
3. To take an information and progress of State/National level seminars/ workshop organized by the institution.
4. To take the review of published research articles at National/ International journals and attending seminars/workshops by the faculties
5. To conduct academic and Administrative audit
6. To discuss the issue of on-going curricular and co-curricular activities in the college
7. To discuss the issue of Late Karmveer Ramraoji Aher Death Anniversary
8. To discuss the issue of Gathering and certificate distribution function
9. To discuss the issue of college website update
10. To organize programmes of Board of Extra Mural studies Exterior Programme
11. To read the report of academic activities completed in September to December 2018
12. To discuss any relevant questions raised by the faculties

Following Members of IQAC and Staff Members are present in the Meeting:

Sr. No.	Name	Designation	Sign.
1	Prin. H. R. Aher	Chairperson	
2	Prof. V. M. Joshi	Coordinator	
3	Dr. A. B. Pawar	Member	
4	Dr. Mrs. M. H. Aher	Member	
5	Dr. J. R. Bhadane	Member	
6	Dr. D. K. Aher	Member	
7	Dr. S. D. Thakare	Member	



8	Dr. S. N. Bhamare	Member	
9	Prof. M. R. Bachhav (S.D.O.)	Member	
10	D. Y. Waghmare	Administrative Rep.	
11	Dr. V. D. Aher	Management Rep.	
12	Mr. Vijay Balwant Aher	Stakeholder	
13	Kum. Aher Minal Uddhav	Student Rep.	

The 3rd meeting of IQAC was called on 30th December 2018. At the beginning, **Member of the IQAC** Prof. Dr. D. K. Aher welcomed the Hon. Chairman H. R. Aher and the members present in the meeting. He requested the Chairman to commence the business of the meeting of IQAC. The Hon. Chairman also welcomed all the members.

The following issues were discussed and summarized as per the items of the agenda.

The Minutes of the Meeting-

1. To discuss the minutes of previous meeting

Resolution-Prof. Dr. S. D. Thakare, mentioned the minutes of previous meeting which was held on September 19th, 2018. The minutes of the meeting and outcomes were summarised unanimously.

2. To discuss important issues and progress of IQAC

Resolution-The IQAC coordinator Prof. V. M. Joshi had discussed actual outcomes of IQAC of some important issues and plans to prepare the AQAR for the year 2018-19.

3. To take information and progress of State/National level seminars/ workshop organized by the office.

Resolution- Mr. D. Y. Waghmare explained that the two days' workshop has been sanctioned for Administrative Staff by the BCUD, Savitribai Phule Pune University. He further informed that the office will be done all the necessary activities to conduct the workshop as per the schedule given by the University. The concerned faculties will be prepared files of essential documents for the budget.

4. To take the review of publishing research articles at National/ International journals and attending seminars/workshops by the faculties



Resolution- As per this issue Prin. H. R. Aher congratulated to who published their research articles and books. He advised the faculties shall be informed for their academic progress. So every faculty shall be enhanced their knowledge by attending the seminars/workshops and conferences at various institutes and universities they shall be publish or present their research articles, enhance their research and express their knowledge for the self and institutional progression.

5. To conduct academic and Administrative audit

Resolution- Prof. Dr. Mrs. M. H. Aher asked to conduct Academic and administrative audit by appointing external agency. This issue had summarised by Shri. D. Y. Waghmare he informed the external agencies will be audit the institutional economy.

6. To discuss the issue of on-going curricular and co-curricular activities in the college

Resolution- Prin. H. R Aher had announced faculties to explain in information of curricular and co-curricular activities to the concern faculties.

Prof. Dr. S. D. Thakare explained review of activities taken during the last term the activities such as Quality improvement programme, Remedial course, Earn and Learn Scheme for economically poor students, functions of various associations, book purchased, student council elections, sports activities and about the meeting of students welfare.

Prof. Dr. S. D. Thakare also explained various activities completed in the first term such as Soft Skill Programme had conducted in two batches for third year students, Sport Coaching camp, and Nirbhaya Kannya Abhiyan for girls etc.

7. To discuss the issue of Late Karmveer Ramraoji Aher Death Anniversary

Resolution-The Committee has also discussed on arranging the Death anniversary programme of **Late Karmveer Ramraoji Aher, a founder of College** on 01/01/2019

8. To discuss the issue of Gathering and certificate distribution function

Resolution-The issue of College gathering was raised by Prof. M. R. Bachhav and Prin. H. R. Aher discussed with the team for the same to fix the date and invitation for the Chief Guest, arranging various competitions between the students, cultural programme and distribution of certificates. He advised to Prof. Dr. Sanjay Bansode, Gathering Chairman shall be done all the needful for the same.

9. To discuss the issue of college website update

Resolution- prof. Dr. D. K Aher, told that the options given in the college website are inadequate to upload the information hence the website should update before the end of academic year. As per this Mr. D. Y. Waghmare explained the website will be updated before April 2019.

10. To organize programmes of Board of Extra Mural studies Exterior Programme



Resolution-The coordinator of Exterior programme (Bahishal) Prof Dr. J. R. Bhadane discussed the issue of Extra Mural studies. He said that the Dept. of Bahishal will be Organize Programmes such as Dr Babasaheb Jaykar lectures series and Sant Gandge Baba Jeshta Nagrik lecture series. The workshop will be organized at Patane Tal Malegaon, for thesenior citizens.

11. To read the report of academic activities completed in September to December 2018

Resolution- Prof. Dr. M. H. Aher read the monthly academic activities of every faculty, research, publications, participating in seminars, extensive activities etc. they are,

- 1) 18/09/2018, Competitive exam centre organized lecture on preparation for preliminary examinations of MPSC and UPSC, guest Mr. Mahesh Patil, BDO, Panchayat Samiti Deola
- 2) 20 to 27/09/2018 Tirupati trekking Andhra Pradesh 6 students participated.
- 3) 25/09/2018, the excursion of the college was arranged at Bhandardara Dam, Vaitarna Dam, Trimakeshwar, shiv temple on 25th September 2018. In this trip 41 students and 4 teachers were participated. (RR Kotwal)
- 4) 26/09/2018 to 02/10/2018, organized Cleanliness campaign under Swachh Bharat Abhiyan by NCC in College Complex
- 5) 29/9/2018, Excursion Tour arranged at S.Y.B. Sc. at Ideal Village Baripada for observation Environmental Conservation Practices
- 6) Dr. Sanjay Bansode did the Orientation 1/10/2018 to 28/10/ 2018
- 7) 05 to 15/10/2018 Cleanliness Fortnight Campaign, arranged cleanliness Rally, Plantation, Collection and disposal of plastic and garbage, etc. work done at Adopted village Rameshwar. Prof. Amit Borase appointed as an Information Guide to inform the Govt. schemes by appointing the NSS volunteers as a Mahitidoots.
- 8) 8/10/2018, Excursion Tour arranged at T.Y.BSc at Trambkeshwar
- 9) Prof. Aba Deore Completed Refresher course in Teaching Learning and Evaluation at LVH College Panchvati, Nashik
- 10) 26/10/2018 Excursion Tour arranged at First Year Science Botany students at Sahyadri Agro Industry
- 11) 11/10/2018 to 30/10/2018 Prof. Dr. Sunil N. Bhamare and Prof. Aba N. Deore completed the Refresher Course in Teaching Learning and Evaluation at LVH College Panchvati, Nashik
- 12) Dr. Sunil Bhamare and Dr. S. D. Thakare separately Published the Research Papers in VidyaVarta, a Multi-disciplinary Reputed International Journal
- 13) Prof. Aba N. Deore Published Research Paper in International Journal



- 14) 19/10/2017 ball badminton for men arranged
- 15) 19/10/2017 ball badminton for women arranged
- 16) Sports competition 17 to 22 January 2018
- 17) Third year Science student Ms. Ashwini Aher own Rs. 11000/- scholarship of wrestling at Someshwar
- 18) Remedial course conducted for weaker students for the students of Maths, English, Physics, Economics and Accountancy for the first year students
- 19) 31/10/2018, NSS celebrated Sympathy Day.
- 20) 26/11/2018, 70 students of Commerce wing visited to Krushi-sthan, Nilay Industries and Nilaya Education Group at Nashik
- 21) 01/12/2018, International AIDS Day Rally arranged by NSS
- 22) 05/12/2018, Cleanliness Fortnight under "Swaccha Bharat Abhiyan", (Cleanliness Pandharwada) was celebrated at Satwaiwadi village
- 23) 14/12/2018 to 21/12/2018 NSS arranged Winter Camp at Rameshwar, Coordinator, Prof. Dr. S. D. Thakare, work carried by NSS volunteers- dugout the 2x2x2000 meter Continuous Contour Trenches (CCTs), village cleanliness, Sahastra-Ling Temple campus cleanliness, lectures arranged on Ideological Awakening on "Said but After the Work", during the period NSS arranged lecture series of Resource person Mr. Gokul Manohar Vatane, Mr. Sharad Aher, Prof. Yashvant Gosavi, Mr. Khandu More, and Mrs. Jyoti Gosavi
- 24) 15/12/2018, One Day State Level Workshop on Economic Reforms after 1991, Resource Persons, Dr. Suhas Avad, Dr. Sambhaji Kale, Dr. Vijayakumar Wavle, Dr. Vidya Kulkarni,
- 25) 16/12/2018, Deola Education Society arranged one day workshop on the **"Changing role of teachers in the Qualitative Development of the Students"**. Chief guests were Prin. Dr. P. V. Rasal and Prin. Dr. Chandrakant Borase, Coordinator, Dr. Mrs. Malati H. Aher, Chairman Prin. Hitendra Ramrao Aher, Vice-Chairman, Mrs. Sushilatai Ramrao Aher and Secretary Mr. Gangadharmama Shirsath were delivered the lectures.
- 26) 16/12/2018, Victory day Was Celebrated by NCC, Prof. Vijaykumar Joshi Former Captain Informed about the day to NCC Cadets
- 27) 17/12/2018, Three days' workshop by Department of Life Long learning, Kshitij Patil lectured on Health counselling and Mr. Rajiv Pagar on creation of employment and share of Youth in Creation of Employment, (Coordinator Prof. V. D. Kakvipure)



- 28) 17/12/18, Social Science second lecture by Prof. Dr. Alim Vakil on Present scenario of Indian Constitution (Coordinator, Prof. V. D. Kakvipure)
- 29) 18/12/2018 Prof. Dr. Alim Vakil lectured on Indian Constitution and Prof. P. M. jadhav lectured on Indian Constitutional rights and duty
- 30) 19/12/2018 Mr. Pravin Jagtap, Pravin Academy Nashik lectured on Competitive Examination and today's Youth and Mr. Jayant Nikam lectured on Preparation for competitive Exam. The workshop was funded by Savitribai Phule Pune University, Pune for 50 students.
- 31) 23/12/2018 to 02/01/2019 All India Integration Camp NIC at K.T.H.M. College Nashik 1 NCC Cadet participated.
- 32) 24/12/2018, poster competition was arranged by the commerce department on the occasion of world Customer's day
- 33) 22 Dec.2018, Celebration of Birth Anniversary of Great Indian Mathematician "Shrinivasa Ramanujan" (National Mathematics Day) & Ramanujan Quiz Competition for F.Y.B.Sc, S.Y.B.Sc Maths Students & Jijamata Kanya Vidyalaya Girl Students.
- 34) 25/01/2019, Public awareness Rally for voters and Oath by NSS
- 35) 28/12/2018 Karmveer Kesari Women's Wrestling
- 36) 28, 29/12/2018 Prof. Aba Deore attended two days' workshop, on Recent trends in language, literature, social science and Commerce at Arts, Science and commerce College, Nimgaon, Nashik
- 37) Dr. Sunil Bhamare and Dr. S. D. Thakare presented Research paper in International Conference at LVH College Panchvati, Nashik

12. To discuss any relevant questions raised by the faculties

Resolution-Prin. H. R. Aher had satisfactorily summarised the answers of relevant questions asked by the faculties.

At the end of the discussions, **Prof. Dr. M. R. Bachhav** had expressed the vote of thanks. By the permission of Prin. H. R. Aher the meeting was over.


(Prof. V.M. Joshi)
IQAC
K.R.A. Arts, Sci. &
Comm. College, Deola




(H. R. Aher)
Principal

Kar. Ramraoji Aher Arts, Sci. &
Comm. College, Deola (Nashik)

Place: Deola

Date: 01 / 06 /2019 .

Minutes of the 4th IQAC Meeting for the academic year 2018-19

Time: 8.30 a.m.

Date 01/06/2019

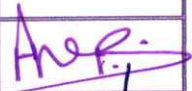
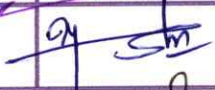
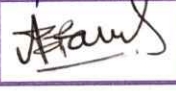
Venue: Seminar Hall



Agenda of the Meeting:

1. To discuss the minutes of previous meeting
2. To conduct academic and Administrative audit
3. To report academic activities during first term
4. To review the Board of Extra Mural studies Exterior Programme organized in 2017-18
5. To discuss the issue of on-going curricular and co-curricular activities in the college
6. To discuss the activities played in the month of December 2017
7. To discuss the issue of Late Karmveer Ramraoji Aher Death Anniversary
8. To deliberate the Gathering and certificate distribution function
9. To discuss the issue Examination work
10. Assessment work of Examination activities
11. To take the review of publishing research articles at National/ International journals and attending seminars/workshops by the faculties
12. To review the work of CAP
13. To take briefings of academic/educational tours of various departments
14. To discuss about submission of AQARs for the NAAC Bangalore
15. To discuss about the update of teachers' profile on university portal
16. Review to check the pay sheets
17. To take the review of certificate courses organized by various departments
18. Activities completed for the months January to May 2019
19. Submission of teachers' diaries and syllabus completion reports
20. Relevant issue to be discuss

Following Members of IQAC and Staff Members are present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Prin. H. R. Aher	Chairperson	
2	Prof. V. M. Joshi	Coordinator	
3	Dr. A. B. Pawar	Member	



4	Dr. Mrs. M. H. Aher	Member	
5	Dr. J. R. Bhadane	Member	
6	Dr. D. K. Aher	Member	
7	Dr. S. D. Thakare	Member	
8	Dr. S. N. Bhamare	Member	
9	Prof. M. R. Bachhav (S.D.O.)	Member	
10	D. Y. Waghmare	Administrative Rep.	
11	Dr. V. D. Aher	Management Rep.	
12	Mr. Vijay Balwant Aher	Stakeholder	
13	Kum.Aher Minal Uddhav	Student Rep.	

At the beginning of the meeting, **Prof. Dr. Mrs. M. H. Aher, Member of the IQAC** welcomed the Hon'ble Chairman H. R. Aher and the members present in the meeting. He requested the Hon'ble Chairman to commence the business of the meeting of IQAC. The Hon'ble Chairman also welcomed all the members.

The following issues were discussed and summarized as per the items of the agenda.

The Minutes of the Meeting-

1. To discuss the minutes of previous meeting

Resolution-Prof. Dr. S. D. Thakare, mentioned the minutes of previous meeting which was held in the month of November, 2017.

2. To conduct academic and Administrative audit

Resolution- Prof. Dr. Mrs. M. H. Aher asked to conduct Academic and administrative audit by appointing external agency. This issue had summarised by Mr. D. Y. Waghmare

3. To report academic activities during first term

Resolution- Prof. Dr. A. B. Pawar reported the monthly academic activities of every faculty, research, publications, participating in seminars, extensive activities etc. Prof. P. N. Thakare informed the eye-work of the sport department that the 36 players were selected at the



university level, 06 were at National level and one player had got the medal at the state level competition.

4. To review the Board of Extra Mural studies Exterior Programme organized in 2017-18

Resolution- Prof Dr. J. R. Bhadane, the coordinator of Extra Mural Studies (Bahishal) discussed the lecture series under this programme. He said that the dept. of Bahishal organized the programmes such as Dr Babasaheb Jaykar lectures series and Sant Gandge Baba Jeshta Nagrik (Senior Citizen) lecture series. He also told review and success of the workshop organized at Patane Tal Malegaon, for the senior citizens.

5. To discuss the Literature exploration movement

Resolution- Prof. Dr. J. R. Bhadane explained that, from 27/08/2018 to 29/08/2018 Reading and Knowledge Movement- Book Exploration (Gyan-Vigyan Vachan Chalval- Grantha Anveshan i. e. Knowledge and Information Reading Movement or Literature Exploration), lecture series, resource persons, Mr. Amay Shauche lectured on the History of Panipat, Dr. Zalke on Krushna Kath and Dr. Pratibha Jadhav interacted with girl students on Sex-Education,

6. To discuss the issue of on-going curricular and co-curricular activities in the college

Resolution- Prin. H. R Aher had announced faculties to explain in information of curricular and co-curricular activities to the concern faculties. Prof. Dr. S. N. Bhamare explained the review of activities taken during the last term the activities such as Quality improvement programme, Remedial course, Earn and Learn Scheme for economically poor students, functions of various associations, book purchased, student council elections, sports activities and about the meeting of students welfare.

Prof. Dr. S. D. Thakare also explained various activities completed in the first term such as Soft Skill Programme had conducted in two batches for third year students, Sport Coaching camp, and Nirbhaya Kannya Abhiyan for girls etc.

7. To discuss the activities played in the month of December 2018

Resolution- Prof. Dr. S. D. Thakare NSS Coordinator, had collected the information from various departments and explained the following issues such as, AIDS-HIV awareness Programme, Sport coaching camp, L.M.C. meeting, NCC Army attachment camp, Competitive Exam Guidance workshop, Sant Gadge Baba lecture series, Voter's awareness programme and Karmveer KesariKusti Competition

8. To discuss the issue of Late Karmveer Ramraoji Aher Death Anniversary

Resolution- Prof. Vijaykumar Joshi told that, the faculties were honestly completed their work distributed for annual function of 1st January 2019 by the administration. The Committee also collected the review of Death anniversary programme of Late Karmveer Ramraoji Aher, a founder of College on 01/01/2019.

9. To deliberate the Gathering and certificate distribution function



Resolution-The issue of College gathering was raised by Prof. Dr. Jayavant R. Bhadane and Prin. H. R. Aher discussed with the team for the same to fix the date and invitation of Chief Guest, arranging various competitions between the students, cultural programme and distribution of certificates.

10. To discuss the issue Examination work

Resolution- Prof. Dr. D. K. Aher informed that the schedule of internal examination has been fixed in the last week of February 2018, the time-table will be placed on the notice board and the notice will be circulated for the each class. The faculties will be notified to submit the internal question papers in the prescribed format of the University.

11. Assessment work of Examination activities

Resolution- Prof. Dr. D. Aher, CEO of examination section informed that the faculties shall be assessing the answer papers of internal examination and marks should be uploaded on university portal. The semester and annual examinations are being start the faculties shall be helped to conduct the examination work as per the university norms.

12. To take the review of publishing research articles at National/ International journals and attending seminars/workshops by the faculties

Resolution- Prin. H. R. Aher told that it's an important issue not only for the faculty but for the academic progress of an institute. So every faculty shall be enhanced their knowledge by attending the seminars/workshops and conferences at various institutes and universities they shall be publish or present their research articles and express their knowledge.

13. To review the work of CAP

Resolution- Prin. H. R. Aher advised, those faculties have appointed as an examiner, they shall be attend the central assessment programme (CAP), of the University. The assessed answer papers and mark lists of first year class shall be submitted to the college examination centre.

14. To take briefings of academic/educational tours of various departments

Resolution-Prof. V. M. Joshi told that, various departments had arranged their educational tours, such as Commerce wing arranged Bank Market visit. Prof. Dr. S. N. Bhamare informed the education tour of Zoology Department at organised at Bird Sanctuary Nandur-madhmeshwar, Yashvantrao Chavan Maharashtra Open University.

Botany and Geography departments were also arranged the educational tours.

15. To discuss about submission of AQARs for the NAAC Bangalore

Resolution- The IQAC Coordinator told that all the AQARs academic Year 2013-14 to academic year 2017-18 have been submitted successfully to NAAC Bangalore

16. To discuss about the update of teachers' profile on university portal



Resolution- The faculties those who are not updated their teacher's profile they should be upload all the essential documents, such as approvals, orders, mark sheets pay fixation reports, attended seminars, workshops, presented research articles, titles of published papers, books, proofs of events, and photographs.

17. Review to check the pay sheets

Resolution- Shri. D. Y. Waghmare, office superintendent raised a question that some of the faculties had not signed their pay sheets, as per this, Principal advised them they should have to apply the revenue stamps before their rows on pay sheets and have to sign. He also advised to submit their e-mails and mobile numbers to the administration. The teachers shall be in the contact of the office staff during holidays.

18. To take the review of certificate courses organized by various departments

Resolution- Prof. Dr. S. N. Bhamare informed that the 30 hours certificate course Poultry Business Training Programme was organized free of cost for the needy students in association with Swapnil Agro and poultry Vadala, Deola, under MoU, the course work had completed on 01/03/2019. He told that the study tour of the certificate course students was organized to see the Hatchery, Poultry shades, Feeder and layers. Dr. Mrs. M. H. Aher informed about details of Tally, Computer course, Beatify parlour course under MoU.

19. To discuss workshop, seminars symposia conducted by the Institution

Resolution- Coordinator, Mr. D. Y. Waghmare explained that, the two days' state level workshop was organised on Office Management and administration on 18/01/2019 and 19/01/2019. He told that Prof. Dr. V. S. More, Convener of Mahatma Gandhi Vidyamandir Malegaon, Mr. Gangadhar Mama Shirsath, Secretary, Deola Education society Deola, Mr. Raghunath shelar, Ragistrar, M.S.G. College Malegaon, and Prof. Dr. Jayvant Bhadane, Head, Dept. of Economics K.R.A. College, Deola were delivered the lectures for the better management and Administration.

20. Activities completed for the months January to May 2019

Resolution- Prof. Dr. M. H. Aher read the activities completed by the institute and faculty and administration which are as follows,

- 1) 27/08/2018 to 29/08/2018 Reading and Knowledge Movement- Book Exploration (Gyan-Vigyan Vachan Chalval- Grantha Anveshan i. e. Knowledge and Information Reading Movement or Literature Exploration), lecture series, resource persons, Mr. Amay Shauche lectured on Panipat, Dr. Zalke on Krushna Kath and Dr. Pratibha Jadhav lectured on Sex Education, the programme Coordinator was, Prof. Dr. J. R. Bhadane.
- 2) 01/03/2019, Department of zoology Completed Certificate Course of Poultry business training programme



- 3) Prof. R. S. Gunjal and Dr. Sanjay Bansode 04/01/2019 to 05/01/2019, State level Work shop and published a research paper
- 4) 06/01/2019, Prof. Sarita Kunde, Department of Mathematics organized Madhava Mathematics Competition Organized by, S. P. College Pune and Homi Bhabha Centre for Science Education, TIFR, Mumbai for First and second year science students (Maths Students)
- 5) 09/01/2019, Competitive exam centre organized Preparation for Preliminary exams, MPSC and UPSC, Guest, Mr. Vibhor Ramesh Bole, Coordinator Prof. B. K. Deore
- 6) 10 January 2019 commerce department arranged a study tour at Armstrong Company, Satana, Nashik
- 7) 11/01/2019, Kolthi – Food Bazar :- Marketing Of Food Articles By Girls Students
- 8) 11/01/2019, Dept. of Commerce arranged the Parent- Teachers Meeting
- 9) Research paper Published by Dr. Sunil N. Bhamare in Ajentha, An International Multidisciplinary Journal with impact Factor 5.5
- 10) Research paper Published by Dr. Satish Thakare in Ajentha, An International Multidisciplinary Journal with impact Factor 5.5
- 11) 15/01/2019, "Indian Army Day" was celebrated. Over the time, Indian Air Force Commission officer Sunil Deshmukh guided NCC Cadets.
- 12) 17/01/2019, Prof. Dr. M. H. Aher attended Two day State level interdisciplinary seminar on "Waste Management Strategies: Reduce Refuse and Recycle"
- 13) 18/01/2019 and 19/01/2019, Dr. M. H. Aher Attended Two days' workshop on "Application of GIS & Remote Sensing in Agriculture Development" At K.A.A.N.M. Sonawane Art's, Commerce & Science College, Satana, Nashik
- 14) 21/01/2019, Competitive exam centre organized the General knowledge Test, 190 students were participated, Coordinator Prof. B. K. Deore
- 15) 22/01/2019, Dept. of Commerce Celebrated a Commerce Day; on this occasion General knowledge exams were arranged.
- 16) Poultry Business Training programme for the second batch for the year 2018-19
- 17) 18/01/2019 and 19/01/2019, Two days' workshop on "Office Management and administration" arranged, Coordinator Mr. Dinesh Waghmare, Office Superintendent
- 18) 25/01/2019, Prof. Dr. M. H. Aher arranged One Day Health Awareness Programme "Key Of Healthy Life For Women"
- 19) 29/01/2019, Mr. D. T. Bhamare attended one day state level workshop on Strategies for transforming libraries: Growing trends of technologies.



- 21) 30, 31/01/2019, Prof. Sarita Kunde attended Two Days State Level Conference on "Research Methodology" at L. V. H. College, Panchavati, Nashik
- 22) Dr. Sanjay Bansode, Gathering chairman 02/02/2019, Chief Guest Prashant More (Lok-Kavi i. e. Poet of Folk Poetry)
- 23) Internal Examination of ten marks in last week
- 24) 07 February 2019, India Poultry Expo a National Corporate Poultry Exhibition study tour of Zoology Student under Poultry Certificate programme. The tour was arranged by the free travelling to students by the Staff of the zoology Department
- 25) Quiz Competition was arranged by Science Association on 14 the February 2019. Students from all the departments took active part in this
- 26) Science Association organized Quiz competition. Four groups were made for this and the winner groups were awarded by prizes
- 27) Prof. Sarita Kunde conducted the remedial course for first year science students during the period, July to September , December to February (One Day in Month – Time: 3 Pm to 4 Pm)
- 28) 8th March 2019, Dr. M. H. Aher organized International Women's Day – High lights, "Felicitatation of Mother And Daughter Who Achieve Success In Adverse Condition"
- 29) 01/03/2019, Poultry Business Training Programme Certificate distribution Function at Vadala in association with Swapnil Agro and Poultry
- 30) 15/04/2019 Workshop on Restructuring Geography syllabus for First Year Arts, and science subjects attended by Prof. Aba Deore at
- 31) 20/04/2019 and 21/04/2019 Prof. Aba Deore Attended two days' workshop on restructuring the syllabus a of Geography at Nampur college
- 32) 25/04/2019, Member Annual Committee member Committee for SC/ST/OBC/Minority worked to solve the problems of Sc /St Teachers and students
- 33) Internal Complaint committee formed
- 34) IQAC Workshop
- 35) Meeting with IQAC and faculties
- 36) Ball badminton National players Scholarship owners, Amol Aher, Tushar Pagar, Manoj Sonawane, Mayuri Kedare, Pornima Savant, Rajeshri Bhamare, Tejashri Ahire and Pallavi Hembade
- 37) Library purchased the books of Rs. 56568/- during the year 2018-19

21. Submission of teachers' diaries and syllabus completion reports

Resolution- Hon. Principal raised the questions to the faculties that they should be submitting their complete daily note diaries and syllabus completion reports to the college office.

Faculties have to take the signatures of their respective heads of the departments on their daily notes and submit them with duly signed syllabus completion reports.

22. Relevant issue to be discuss

Resolution- Some of the instant issues were raised by the faculties related to documents required for AQAR of 2018-19 were summarised by the IQAC Coordinator Prof. V. M. Joshi.

After the fruitful discussions Prof. Dr. S. N. Bhamare, member of the IQAC expressed the vote of thanks. The meeting was over by the permission of Chairperson Prin. H. R. Aher.


(Prof. V. M. Joshi)
IQAC
K.R.A. Arts, Sci. &
Comm.College, Deola

Place: Deola

Date: 01 / 06 /2019




(H. R. Aher)
Principal
Kar. Ramraoji Aher Arts, Sci. &
Comm. College, Deola (Nashik)