

Deola Education Society's
Karmaveer Ramraoji Aher
Arts, Science and Commerce College Deola
Tal: Deola, Dist: Nashik

Internal Quality Assurance Cell

Minutes of the IQAC Meeting

2017- 18



Minutes of the 1st IQAC Meeting for the academic year 2017-18

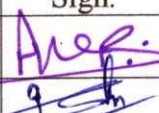
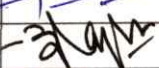
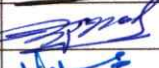
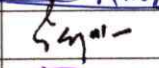
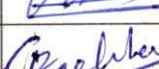
Time: 11.00 a.m.

Date 23/06/2017

Venue: Seminar Hall

Agenda of the Meeting:

1. To discuss the minutes of last meeting.
 2. Appointment of new Coordinators for IQAC and NAAC.
 3. Speech of newly appointed Coordinator-
 4. To appoint the NAAC coordinator.
 5. To discuss about the progress of IQAC.
 6. To read the plan made for the year 2017-18.
 7. To discuss the admission process for the year 2017-18.
 8. To prepare the departmental result sheets.
 9. To read the Academic Calendar for the year 2017-18.
 10. To discuss the changes in syllabi.
 11. To read the Guidelines to conduct Academic activities:-
 12. To discuss about college co-curricular activities to do in 2017-18.
 13. To start certificate courses in the institution.
 14. To discuss various issues of NNS, NCC and Sport Departments.
 15. To start co-curricular activities for the year 2017-18.
 16. To arrange workshop and seminars with the assistance of BCUD.
 17. To take action on analysis report given by feedback committee for the year 2016-17.
- Following Members of IQAC and Staff Members are present in the Meeting.
18. Any Relevant subjects to be discuss.

Sr.No.	Name	Designation	Sign.
1	Principal H.R.Aher	Chairperson	
2	Prof. Vijaykumar M.Joshi	Coordinator	
3	Prof. Dr. E.S.Pagar	Member	
4	Prof. Dr. M. H. Aher	Member	
5	Prof. Dr.S.N.Bhamare	Member	
6	Prof. Dr. D. K. Aher	Member	
7	Prof. Dr. S. D. Thakare	Member	
8	Prof. P. N. Thakare	Member	
9	Prof. M. R. Bachhav	Member	
10	Prof. J. R. Bhadane	Member	
11	Prof. Dr. V. K. Wahule	Member	
12	Shri. D.T. Bhamare	Member	
13	Shri. D. Y. Waghmare	Administrative Rep.	
14	Dr. V. D. Aher	Management Rep.	
15	Shri. Vijay Balwant Aher	Stakeholder	
16	Miss. Geetal Bachhav	Student Rep.	



The first meeting of IQAC for the academic year 2017-18 with Faculty was organized to discuss the issues of following agendas on 23rd June 2017.

Dr. Mrs. M. H. Aher welcomed the members IQAC and the entire faculty. Further with the permission of the IQAC coordinator presented action taken report of 2016-17. The action taken report was discussed thoroughly.

1. To discuss the minutes of last meeting.

Resolution- The minutes of last meeting were placed by J. R. Bhadane for the open discussion among the faculty and IQAC members. The minutes were confirmed collectively.

2. Appointment of new Coordinators for IQAC and NAAC.

Resolution- as per this Hon. Principal H. R. Aher expressed his appreciation for the delightful work of Prof Dr. J. R. Bhadane an existing coordinator of IQAC and his team. Prof. Dr. E. S. Pagar suggested the name of Prof. Vijaykumar Joshi and seconded by Dr. J. R. Bhadane as a new coordinator. The resolution was passed unanimously.

3. Speech of newly appointed Coordinator-

Resolution: On the occasion prof. joshi was invited for the discussion, he expressed the thanks to the audience. In his speech he told that the IQAC is the heart of the institution, almost all the academic activities are played under it. He Encouraged teachers to present papers in workshops and seminars. He also motivated them for the Best practices.

4. To appoint the NAAC coordinator.

Resolution- Prof. Dr. Mrs. M. H. Aher suggested the name of Dr. D. K. Aher as a NAAC coordinator. His name was seconded by prof. Dr. S. D. Thakare. The Chairman, Prin. H. R. Aher executed him for the same.

5. To discuss about the progress of IQAC.

Resolution- Prof. Dr. J. R. Bhadane, IQAC member (former Coordinator), told that the AQAR for the year 2016-17 had successfully prepared. He reminded the responsibility of work distributed among the IQAC team members and faculties to collect all the essential documents and submit their reports related to the entire seven criterions.

6. To read the plan made for the year 2017-18.

Resolution- Prof. Dr. M. H. Aher explained that the plan for the year 2017-18 had made in April 2017. She explained the curricular co-curricular and extra-curricular activities to do for the academic year.

7. To discuss the admission process for the year 2017-18.

Resolution- like every year, Prin. H. R. Aher advised to all the faculties that the admission process would be strictly according to the norms of Government and



Savitribai Phule Pune University. He also told following issues for admission process for the academic year 2017-18

- a. All the faculties and the administrative staff shall be support to students during the admission process
- b. The concerned class teachers will be help to their students in it.
- c. Appointments of Class Teachers
- d. The faculties will be taught the rules and regulations of the institutions to the first year students at the time of admissions.

8. To prepare the departmental result sheets.

Resolution- Prin. H. R. Aher had told that every faculty shall be prepared their result sheets soon after the result declared.

9. To read the Academic Calendar for the year 2017-18.

Resolution –Dr. J. R. Bhadane had read the academic calendar for the year 2017-18 has been prepared in April 2017. He explained the tentative schedule of various academic activities during the academic year.

10. To discuss the changes in syllabi.

Resolution-Prin. H. R. Aher had asked about the syllabi implemented by Savitribai Phule Pune University for all Arts, Science and Commerce wings and it's planning of teaching. He also advised to follow the university website time to time. This issue had summarized by Prof. D. T. Bhamare, he explained that, the books will be purchased if necessary. He also asked to submit the list of essential books to the library to purchase as early as possible.

11. To read the Guidelines to conduct Academic activities:-

The following issues were raised and summarised during the meeting hour.

i. To prepare meeting Records

ii. Improvements in Teaching innovative methods

Resolution- Prof. S. V. Pawar, Head, Department of Zoology explained that there are 63 computers available in the institution in various departments, major computers are connected with the internet. Almost all the students can take the benefit of this facility. Though the computers with internet facilities not in the classroom but the teachers have prepared their topic in the form of PPTs, videos, word or excel files.

iii. Workload Allocation-

Resolution-the point of workload allocation was raised by Prin. H. R. Aher and summarised by prof. B. K. Deore. He informed that the committee will prepare for weekly timetable to allocate teaching workload for every faculty. One member of each Arts, Science and Commerce wings have been appointed as a timetable In-charge. He also pointed out how shall be the "Student-Teacher" ratio in theory and practical work.



- iv. **Prof. Dr. D. K. Aher** had asked regarding an Evaluation work, Internal Examination, Term End examination and Paper setting activities.

Resolution-This issue was resolved by Prin. H. R. Aher. He advised that every faculty should be help and follow the rules of examination.

12. To discuss about college co-curricular activities to do in 2017-18.

Resolution- Prin. H. R. Aher asked about the co-curricular activities and the point-wise summarisation had given by, Prof. R. S. Gunjal discussed about to Start Remedial courses for weaker Students, Prof. Dr. D. K Aher discussed about Plan of Agricultural guidance centre and Prof. Dr. V. K. Wahule (SDO) explained the role of various committees under Students Development Board and the academic activities to do under the committees.

13. To start certificate courses in the institution .

Resolution-Prin. H. R. Aher explained that the plain B.A. B. Com. or B. Sc. Degree is not just a sufficient way in the carrier development. Job vacancies are not adequate. As per the need of the society the students shall be shaped and hence department shall be star the certificate course of at least 30 hours. The faculties shall be work hand in hand with the society and make the bond with leading professionals who are completing the needs of the society and creating the job vacancies particularly in rural area.

14. To discuss various issues of NSS, NCC and Sport Departments.

Resolution-Prin. H. R. Aher asked about the planning of NSS, NCC, Sports and Soft Skill Programme. As per thisProf. Dr. S. D. Thakare explained about the NSS activities. Prof. P. N. Thakare explained that the Student Council Election will be taken as per the guideline of Savitribai Phule Pune University, Pune. He also told about the plan of various sport activities throughout the academic year 2017-18. Prof. Dr. Mrs. M. H. Aher, Soft Skill Coordinator told the possible dates of the programme to be conduct in two batches for third year students.

15. To start co-curricular activities for the year 2017-18.

Resolution- Prof. Dr. V. K. Wahule, SDO explained that the programme proposal will be submitted to the University, such as Special guidance, Remedial course, NirbhayaKannyaAbhiyan and 'Earn and Learn' schemes.Prof. M. R. Bachhav explained the plan of Agriculture guidance for the year.

16. To arrange workshop and seminars with the assistance of BCUD.

Resolution-Prin. H. R. Aher announced before the faculties to submit their proposals to organize seminars and workshops. As per this Prof. Dr. J. R. Bhadane, Head Dept. of Economics was willing to submit the proposals to BCUD, Savitribai Phule Pune University.

17. To take action on analysis report given by feedback committee for the year 2016-17.

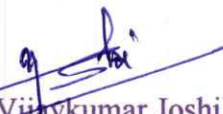


Resolution: Through the Analysis report different suggestions are taken into consideration from stakeholders & action was taken to fulfill the suggestions. As well as evaluation of teachers performance by students is very important strategy to identify effectiveness of teacher, after observing analysis of teacher's performance, Head of Institute gave suggestions to teachers.

18. Any Relevant subjects to be discuss.

Resolution-some questions were asked about the staff to doing the academic activities, the answers were summarized satisfactorily by Prin. H. R. Aher.

After the truthful discussion Prof. M. R. Bachhav expressed the vote of thanks.


(Prof. Vijaykumar Joshi)

IQAC
K.R.A. Arts, Sci. &
Comm.College, Deola


(H.R. Aher)

Principal
Kar. Ramraoji Aher Arts, Sei. &
Comm.College, Deola (Nashik)

Place: Deola

Date: 17/ 08 /2017



Minutes of the 2nd IQAC Meeting for the academic year 2017-18

Time: 4.00 p.m.

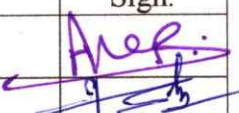
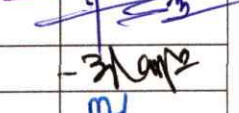
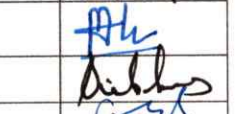
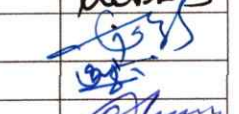
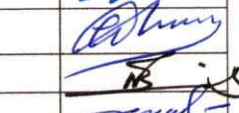
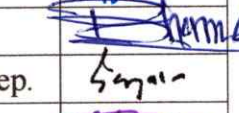
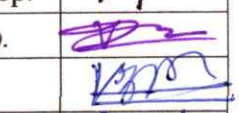
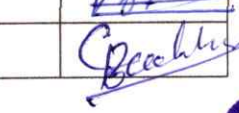
Date 17/08/2017

Venue: Seminar Hall

Agenda of the Meeting:

1. To read and confirm the protocol of the last meeting.
2. To discuss the timely bound periodic progressive performance of regular academic and IQAC related activities.
3. To discuss an Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.
4. To arrange workshop, seminars etc. For the academic year 2017-18.
5. To discuss the Research and Extension activities during the academic year To discuss the progress of best practices.
6. To ask the academic and departmental progress.
7. To deliberate on purchase procedures of various departments.
8. To discuss the Quality Improvement Programme Proposal Submission and Current research and opportunities.
9. To plan the CAS-PBAS awareness activity among the faculty.
10. To discuss about Alumni.
11. To review the reports of different committees of the college for setting the benchmarks/parameters for the various academic, administrative, research and extension activities of the college.

Following Members of IQAC and Staff Members are present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Principal H.R.Aher	Chairperson	
2	Prof. Vijaykumar M.Joshi	Coordinator	
3	Prof. Dr. E.S.Pagar	Member	
4	Prof. Dr. M. H. Aher	Member	
5	Prof. Dr.S.N.Bhamare	Member	
6	Prof. Dr. D. K. Aher	Member	
7	Prof. Dr. S. D. Thakare	Member	
8	Prof. P. N. Thakare	Member	
9	Prof. M. R. Bachhav	Member	
10	Prof. J. R. Bhadane	Member	
11	Prof. Dr. V. K. Wahule	Member	
12	Shri. D.T. Bhamare	Member	
13	Shri. D. Y. Waghmare	Administrative Rep.	
14	Dr. V. D. Aher	Management Rep.	
15	Shri. Vijay Balwant Aher	Stakeholder	
16	Miss. Geetal Bachhav	Student Rep.	



The second meeting of IQAC team was organized on 17th August 2017. The Honorable Chairperson H. R. Aher welcomed the members announced the faculties to present the progress report various activities for the academic year

1. To read and confirm the protocol of the last meeting.

Resolution- IQAC Coordinator Prof. V. M. Joshi welcomed the members of IQAC. He read the briefing of last meeting which was held on 23rd June 2017 with faculties. Prof. Dr. V. K. Wahule told the result sheets of last annual examination had been prepared by all the faculties and submitted to their respective departments. The results were satisfied.

2. To discuss the timely bound periodic progressive performance of regular academic and IQAC related activities.

Resolution- Prof. Vijaykumar Joshi, the coordinator of IQAC explained the mechanism for ensuring timely, efficient and periodic progressive performance of academic activities, such as arranging seminars, workshops, Inaugural Functions, etc. It was decided by the chair that the IQAC members (Faculty) shall be conducting an internal academic activities and audits of all the Departments.

One by one the faculties had explained the progress their activities NSS coordinator Dr. Satish Thakare told that the regular activities of NSS have been started and NSS students planted 1200 plants at Rameshwar under "Tree Plantation Programme." Prof. P. N. Thakare explained about Student Council Election. Prof. V. K. Wahule said that the "Karmveer Bhaurao Patil Earn and Learn Scheme" have been started for economically and backwardly poor students. Prof. Dr. S. N. Bhamare explained about the "Special Guidance" have been regularly started for SC and ST students. Prof. V. D. Suryawanshi told that "Remedial Course" have been started for slow learners for the difficult subjects such as English, Physics, Maths and Account.

Prof. Dr. Mrs. M. H. Aher, Coordinator told that the Soft Skill Programme have been conducted for 117 students of third year B.A, B. Com. And B. Sc. Students. Prof. Dr. Mrs. M. H. Aher further told that Teacher's day programme. Medical Check-up of First Year students, Hindi Din Activities on 14th September, Parents Meeting, Activities of Competitive Exam and Departmental Tours will be arranged between the months of September 2017 to February 2018.

3. To discuss an Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

Resolution- Prof. V. M. Joshi explained the IQAC is timely informed the teachers about the submission of minor and major research projects. IQAC also encourage faculty for conducting departmental seminars, as well as to participate in research related seminars, conference etc. he further explained it encourages the students and



teachers to present their research projects, in Avishkar. He suggested the study tours are indivisible part of the IQAC.

4. To arrange workshop, seminars etc. For the academic year 2017-18.

Resolution- Prof. Dr. J. R. Bhadane explained the department of Economic has submitted the proposal to organize the state level seminar with the assistance of BCUD, Savitribai Phule Pune University Pune.

5. To discuss the Research and Extension activities during the academic year

Resolution-Dr. J. R. Bhadane explained on-going research activities. He explained that the Research Committee will be organize/supervise research related activities in the college involving and benefitting both students and faculty. He further request that every faculty shall be inform about their research progress, presentation and publication of research articles, attending seminars, conferences during the academic year.

6. To discuss the progress of best practices.

Resolution- Prof. E. S. Pagar informed about the two leading best Practices of the Institution they are, 'Relations' for magazine 'Badhilaki' and 'Registration of New Voters'. He told that for the best practice new voter registration the institute has distributed the registration forms to students along with their admission forms. The duly filled forms will be collected from the students (Form No.6), the faculties will be check the eligibility and submit the eligible forms to the Taluqa Election Officer. Prof. Dr. E. S. Pagar also explained about to arrange the programme of Kusumagraj Jayanti (Birth anniversary) a "Bhasha Din"(International Marathi Language Day), on the occasion he told that some Literary Programmes will be arranged in the Institution. He also focused on Marathi, Hindi, English language associations as a programmes of literature to be organized during the academic year.

7. To ask the academic and departmental progress.

Resolution- Hon. Principal allotted the time slots to all the faculties and head of the Departments to present their academic, Curricular, Co-curricular or extracurricular activities. He also expected to make a presentations or power-point presentations of their departmental strengths, achievements, best practices and future plans before the faculty. As per this Prof. Dr. M. H. Aher read the timely bound programme information of various departments.

8. To deliberate on purchase procedures of various departments.

Resolution- Prin. H. R. Aher advised to submit the hard copies of departmental, laboratory and library requirements as per the budget to Accountant, Mr. R. S. Aher. He also advised to Library, Sports, NSS and NCC departments to submit their requirements or academic budgets for the same.



9. **To discuss the Quality Improvement Programme Proposal Submission and Current research and opportunities.**

Resolution- Prin. H. R. Aher raised the question about the progress of research, opportunities, preparation and submission of Major/Minor Research and workshop proposals, he approved subject for the open discussion. Dr. A. B. Pawar requested to the faculty to provide information about the current research activities such as applications, sanctions and submissions of minor/major research projects, Ph. D. Research, publication of research papers and books, presenting research papers at National/ International seminars/ Conferences/ workshops among for the year 2017-18. Meanwhile faculties were asked questions related to the same and he satisfactorily summarised an issue.

10. **To plan the CAS-PBAS awareness activity among the faculty.**

Resolution- Prin. H. R. Aher asked that whether the promotion of teachers under carrier Advancement Scheme during 2017-18, the issue had summarized by Dr. J. R. Bhadane. He announced that the faculties will be informed about the CAS-PBAS for the current year.

11. **To discuss about Alumni.**

Resolution- Prof. Dr. D. K. Aher informed that the Alumni Coordinator, Prof. Promod Thakre is being preparations for the annual Alumni meeting. After the discussion with Principal and faculty will be asked for their support the meeting will be conducted in the first term of the academic year.

12. **To review the reports of different committees of the college for setting the benchmarks/parameters for the various academic, administrative, research and extension activities of the college.**

Resolution- Prin. H. R. Aher had noticed to various academic committees such as collage academic committees, administration committees, Research and Extension committees to do their role carefully during the academic year.

After in-depth discussion between Hon. Principal and IQAC members, Prof. Dr. S. D. Thakare expressed the vote of thanks.

(Prof. Vijaykumar Joshi)

IQAC
K.R.A. Arts, Sci. &
Comm.College, Deola

Place: Deola

Date: 17/ 08 /2017


(H.R.Aher)
Principal
Kar. Ramraoji Aher Arts, Sei.&
Comm.College, Deola (Nashik)



Minutes of the 3rd IQAC Meeting for the academic year 2017-18

Time: 12.00 noon.

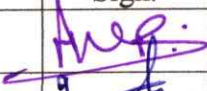
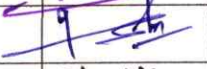
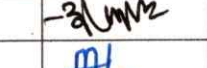
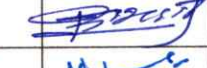
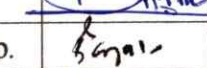
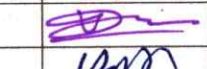
Date 5/11/2017

Venue: Seminar Hall

Agenda of the Meeting:

1. To discuss the minutes of previous meeting.
2. To discuss important issues and progress of IQAC.
3. To take information and progress of State/National level seminars/ workshops which being organized by various Departments.
4. To report academic activities during first term.
5. To organize programmes of Board of Extra Mural studies Exterior Programme.
6. To discuss the issue of on-going curricular and co-curricular activities in the college.
7. To discuss the activities played in the month of October and November, 2017.
8. To discuss the activities to be played in the month of December 2017.
9. To discuss the issue of Late Karmveer Ramraoji Aher Death Anniversary.
10. To discuss the issue of Gathering and certificate distribution function.
11. To take the review of Sports Department.

Following Members of IQAC and Staff Members are present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Principal H.R.Aher	Chairperson	
2	Prof. Vijaykumar M. Joshi	Coordinator	
3	Prof. Dr. E.S.Pagar	Member	
4	Prof. Dr. M. H. Aher	Member	
5	Prof. Dr. S. N.Bhamare	Member	
6	Prof. Dr. D. K. Aher	Member	
7	Prof. Dr. S. D. Thakare	Member	
8	Prof. P. N. Thakare	Member	
9	Prof. M. R. Bachhav	Member	
10	Prof. J. R. Bhadane	Member	
11	Prof. Dr. V. K. Wahule	Member	
12	Shri. D.T. Bhamare	Member	
13	Shri. D. Y. Waghmare	Administrative Rep.	
14	Dr. V. D. Aher	Management Rep.	
15	Shri. Vijay Balwant Aher	Stakeholder	
16	Miss. Geetal Bachhav	Student Rep.	



The 3rd meeting of IQAC had called on 5th November 2017. At the beginning, Member of the IQAC Prof. Dr. D. K. Aher welcomed the Hon. Chairman H. R. Aher and the members present in the meeting. He requested the Chairman to commence the business of the meeting of IQAC. The Hon. Chairman also welcomed all the members.

The following issues were discussed and summarized as per the items of the agenda.

1. To discuss the minutes of previous meeting.

Resolution-Prof. Dr. S. D. Thakre, mentioned the minutes of previous meeting which was held on August 17th, 2017. The minutes of the meeting and outcomes were summarized unanimously.

2. To discuss important issues and progress of IQAC.

Resolution-The IQAC coordinator Prof. V. M. Joshi had discussed actual outcomes of IQAC of some important issues & plans to prepare the AQAR for 2017-18.

3. To take information and progress of State/National level seminars/ workshops which being organized by various Departments.

Resolution- IQAC member Dr. J. R. Bhadane explained that the sanctioned state level workshop of Department of Economics by the BCUD, Savitribai Phule Pune University. He further informed that the department will be done all the necessary activities to conduct the workshop as per the schedule given by the University. The concerned faculties will be prepared files of essential documents for the budget.

4. To report academic activities during first term.

Resolution- Prof. Dr. S. D. Thakare reported the monthly academic activities of every faculty, research, publications, participating in seminars, extensive activities etc.

5. To organize programmes of Board of Extra Mural studies Exterior Programme.

Resolution-The coordinator of Exterior programme (Bahishal) Prof Dr. J. R. Bhadane discussed the issue of Extra Mural studies. He said that the Dept. of Bahishal will be Organize Programmes such as Dr Babasaheb Jaykar lectures series and Sant Gandge Baba Jeshta Nagrik lecture series. The workshop will be organized at Patane Tal Malegaon, for thesenior citizens.

6. To discuss the issue of on-going curricular and co-curricular activities in the college.

Resolution- Prin. H. R Aher had announced faculties to explain in information of curricular and co-curricular activities to the concern faculties. Prof. Dr. S. D. Thakare explained review of activities taken during the last term the activities such as Quality improvement programme, Remedial course, Earn and Learn Scheme for economically poor students, functions of various associations, book purchased, student council elections, sports activities and about the meeting of students welfare. Prof. Dr. S. D. Thakare also explained various activities completed in the first term such as Soft Skill Programme had conducted in two batches for third year students, Sport Coaching camp, and Nirbhaya Kannya Abhiyan for girls etc.

7. To discuss the activities played in the month of October and November, 2017.



Resolution- Dr. A. B. Pawar explained activities done during October and November 2017 they are Staff Academy Programme, Reading Day Programme, Gandhi Vihar Sanskar (Gandhi thoughts and ceremony) Exam, Dr. D. K. Aher explained the NSS Activity, 'Run for Unity', NSS Camp and University Exams of both UG/PG. Dr. V. Wahule told about Samvidhan Din Function. Prof. J. R. Bhadane explained Vachan Chalval Granth Charcha (Reading movement and Literature-talk), Financial Literary Workshop, and Research Project Competition. Prof. Dr. M. H. Aher explained about the progress of Environmental Awareness coaching for second year B. A. B. Com and B. Sc. Students. Director of sports department Prof. P. N. Thakare told that the Inter college ball badminton tournaments for Men and Women were held successfully. Dr. V. K. Wahule, SDO explained the college campus cleanliness, to give the water to the trees and grass removal work progress of earn and learn scheme for the economically poor students.

8. To discuss the activities to be played in the month of December 2017.

Resolution- Prof. Dr. Satish Thakare NSS Coordinator had collected the information from various departments and explained the following activities to be play in the month of December such as AIDS-HIV awareness Programme, Sport coaching camp, L.M.C. NCC Army attachment camp, Competitive Exam Guidance workshop, to arrange Sant Gadgebaba lecture series, Voter's awareness programme and Karmveer Kesari Kusti Competition.

9. To discuss the issue of Late Karmveer Ramraoji Aher Death Anniversary.

Resolution-The Committee has also discussed on arranging the Death anniversary programme of **Late Karmveer Ramraoji Aher, a founder of College** on 01/01/2018

10. To discuss the issue of Gathering and certificate distribution function.

Resolution-The issue of College gathering was raised by Prof. Dr. Mrs. M. H. Aher and Prin. H. R. Aher discussed with the team for the same to fix the date and invitation for the Chief Guest, arranging various competitions between the students, cultural programme and distribution of certificates. He advised to Prof. R. B. Ghode, Gathering Chairman shall be done all the needful for the same.

11. To take the review of Sports Department.

Resolution- Prof. P. N. Thakare, Provided an information about the activities to be completed in December, 2017, such as Sport coaching camp and Karmveer Kesari Kusti Competition etc.

At the end of the discussions, Prof. Dr. A. B. Pawar had expressed the vote of thanks.


(Prof. Vijaykumar Joshi)
IQAC
K.R.A. Arts, Sci. &
Comm.College, Deola


(H.R. Aher)
Principal
Kar. Ramraoji Aher Arts, Sei. &
Comm.College, Deola (Nashik)

Place: Deola

Date: 10/ 01 /2018



Minutes of the 4th IQAC Special Meeting for the academic year 2017-18

Time: 12.30 p.m.

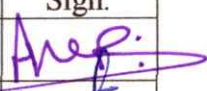
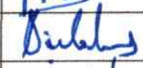
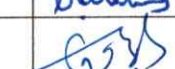
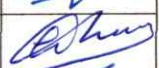
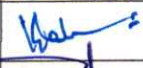
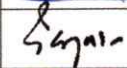
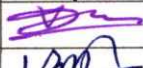
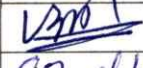
Date 10/01/2018

Venue: NAAC Office

Agenda of the Meeting:

1. To discuss the minutes of previous meeting.
2. To conduct academic and Administrative audit.
3. To report academic activities during first term.
4. To review the BEMS Exterior Programme organized in 2017-18.
5. To discuss the issue of on-going curricular and co-curricular activities in the college.
6. To discuss the activities in the month of December 2017.
7. To deliberate the Gathering and certificate distribution function.
8. To aware students about contemporary social, economical land cultural issues.
9. To discuss the issue Examination work.

Following Members of IQAC and Staff Members are present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Principal H.R.Aher	Chairperson	
2	Prof. Vijaykumar M.Joshi	Coordinator	
3	Prof. Dr. E.S.Pagar	Member	
4	Prof. Dr. M. H. Aher	Member	
5	Prof. Dr. S.N.Bhamare	Member	
6	Prof. Dr. D. K. Aher	Member	
7	Prof. Dr. S. D. Thakare	Member	
8	Prof. P. N. Thakare	Member	
9	Prof. M. R. Bachhav	Member	
10	Prof. J. R. Bhadane	Member	
11	Prof. Dr. V. K. Wahule	Member	
12	Shri. D.T. Bhamare	Member	
13	Shri. D. Y. Waghmare	Administrative Rep.	
14	Dr. V. D. Aher	Management Rep.	
15	Shri. Vijay Balwant Aher	Stakeholder	
16	Miss. Geetal Bachhav	Student Rep.	



At the beginning of the meeting, Prof. Dr. Mrs. M. H. Aher, Member of the IQAC welcomed the Hon'ble Chairman H. R. Aher and the members present in the meeting. He requested the Hon'ble Chairman to commence the business of the meeting of IQAC. The Hon'ble Chairman also welcomed all the members.

The following issues were discussed and summarized as per the items of the agenda.

1. To discuss the minutes of previous meeting.

Resolution- Prof. Dr. S. D. Thakre, mentioned the minutes of previous meeting which was held in the month of November, 2017.

2. To conduct academic and Administrative audit.

Resolution- Prof. Dr. M. H. Aher asked to conduct Academic and administrative audit by appointing external agency. This issue had summarised by Shri D. Y. Waghmare

3. To report academic activities during first term.

Resolution- Prof. Dr. A. B. Pawar reported the monthly academic activities of every faculty, research, publications, participating in seminars, extensive activities etc. Prof. P. N. Thakare informed the sports departments activities and students progress.

4. To review the Board of Extra Mural studies Exterior Programme organized in 2017-18.

Resolution- Prof. Dr. J. R. Bhadane, the coordinator of Exterior programme (Bahishal) discussed the issue of Extra Mural studies. He said that the dept. of Bahishal had Organized Programmes such as Dr Babasaheb Jaykar lectures series and Sant Gadge Baba Jeshta Nagrik lecture series. He also told review and success of the workshop organized at Patane Tal Malegaon, for the senior citizens.

5. To discuss the issue of on-going curricular and co-curricular activities in the college.

Resolution- Prin. H. R. Aher had announced faculties to explain in information of curricular and co-curricular activities to the concern faculties. Prof. Dr. S. N. Bhamare explained the review of activities taken during the last term the activities such as Quality improvement programme, Remedial course, Earn and Learn Scheme for economically poor students, functions of various associations, book purchased, student council elections, sports activities and about the meeting of students welfare. Prof. Dr. S. D. Thakare also explained various activities completed in the first term such as Soft Skill Programme had conducted in two batches for third year students, Sport Coaching camp, and Nirbhaya Kannya Abhiyan for girls etc.

6. To discuss the activities in the month of December 2017.

Resolution- Prof. Dr. S. D. Thakare NSS Coordinator, had collected the information from various departments and explained the following issues such as, AIDS-HIV awareness Programme, Sport coaching camp, L.M.C. meeting, NCC Army attachment camp, Competitive Exam Guidance workshop, Sant Gadge Baba lecture series, Voter's awareness programme and Karmveer Kesari Kusti Competition

7. To deliberate the Gathering and certificate distribution function.

Resolution- The issue of College gathering was raised by Prof. Dr. Jayavant Bhadane and Prin. H. R. Aher discussed with the team for the same to fix the date and



invitation of Chief Guest, arranging various competitions between the students, cultural programme and distribution of certificates.

8. To aware students about contemporary social, economical land cultural issues.

Resolution- Prof. J. R. Bhadane discussed that the contemporary issues were discussed by arranging the lectures of eminent resource persons for the students and teachers, along with dialogue sessions. He told that competitions were organized on Medium of Instructions, Language proficiency, environment problems, Sushasan Spiritual thinking, Consumers protection, social attachments and values of life, Indian Budget and gender sensitization professional education.

9. To discuss the issue Examination work.

Resolution- Prof. Dr. D. K. Aher informed that the schedule of internal examination has been fixed in the last week of February 2018, the time-table will be placed on the notice board and the notice will be circulated for the each class. The faculties will be notified to submit the internal question papers in the prescribed format of the University.

At the end of the discussions, Prof. J. R. Bhadane had expressed the vote of thanks.

(Prof. Vijaykumar Joshi)

IQAC
K.R.A. Arts, Sci. &
Comm. College, Deola

Place: Deola

Date: 02/ 03 /2018

(H.R. Aher)

Principal
Kar. Ramraoji Aher Arts, Sci. &
Comm. College, Deola (Nashik)



Minutes of the 5th IQAC Special Meeting for the academic year 2017-18

Time: 12.30 p.m.

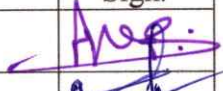
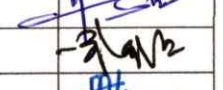
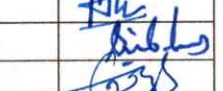
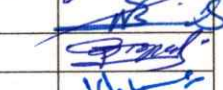
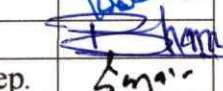
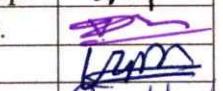
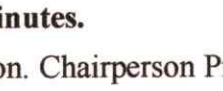
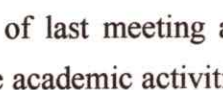
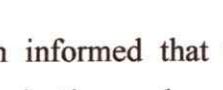
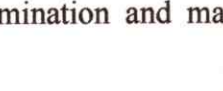
Date 02/03/2018

Venue: NAAC Office

Agenda of the Meeting:

1. To review the outcomes and summarization of last meeting minutes.
2. To discuss about Examination activities.
3. Co-curricular Activities completed in the months of January and February 2018.
4. To discuss important issues of IQAC.
5. To discuss the Progress of AQAR.
6. To take information and progress of State/National level seminars/ workshops which being organized by various Departments.

Following Members of IQAC and Staff Members are present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Principal H.R.Aher	Chairperson	
2	Prof. Vijaykumar M.Joshi	Coordinator	
3	Prof. Dr. E.S.Pagar	Member	
4	Prof. Dr. M. H. Aher	Member	
5	Prof. Dr. S. N. Bhamare	Member	
6	Prof. Dr. D. K. Aher	Member	
7	Prof. Dr. S. D. Thakare	Member	
8	Prof. P. N. Thakare	Member	
9	Prof. M. R. Bachhav	Member	
10	Prof. J. R. Bhadane	Member	
11	Prof. Dr. V. K. Wahule	Member	
12	Shri. D.T. Bhamare	Member	
13	Shri. D. Y. Waghmare	Administrative Rep.	
14	Dr. V. D. Aher	Management Rep.	
15	Shri. Vijay Balwant Aher	Stakeholder	
16	Miss. Geetal Bachhav	Student Rep.	

1. To review the outcomes and summarization of last meeting minutes.

Resolution- Coordinator Prof. V. M. Joshi first welcomed the Hon. Chairperson Prin. H. R. Aher and All the IQAC members, he read the minutes of last meeting and unanimously decided the preparation of action taken report of the academic activities. The resolutions were passed thoroughly.

2. To discuss about Examination activities.

Resolution- Prof. Dr. D. Aher, CEO of examination section informed that the faculties shall be assessing the answer papers of internal examination and marks



should be uploaded on university portal. The semester and annual examinations are being start the faculties shall be helped to conduct the examination work as per the university norms.

3. Co-curricular Activities completed in the months of January and February 2018.

Resolution- As per this agenda Prof. Dr. Mrs. M. H. Aher read the following activities were completed by the various departments in the months of January and February 2018

- ✚ Organize self-defiance workshop.
- ✚ Departmental field visits.
- ✚ NirbhayKanyaAbhiyan
- ✚ Puls Polio Abhiyan.
- ✚ Senior Citizens Workshop Annual Social Gathering & Prize Distribution Ceremony.
- ✚ Workshop on Human Rights.
- ✚ State Level Conference – (Interdisciplinary Research)
- ✚ Departmental survey and study tours.
- ✚ To organize QIP seminar/workshop.
- ✚ Marathi Bhasha Din Programme 27 Feb

4. To discuss important issues of IQAC.

Resolution-The IQAC coordinator Prof. V. M. Joshi had discussed important issues of the present year plan of IQAC before the faculty.

5. To discuss the Progress of AQAR.

Resolution-IQAC committee Member Prof. Dr. S. D. Thakare reviewed the progress regarding the preparation and submission of AQAR 2017-18 and recommended to include additional members if required so as to complete the preparation of further AQAR and submission to NAAC, Bangalore as early as possible.

6. To take information and progress of State/National level seminars/ workshops which being organized by various Departments.

Resolution- IQAC Coordinator, Prof. V. M. Joshi explained that the sanctioned seminars/workshops to various such as Marathi and Zoology departments by the UGC or BCUD, Savitribai Phule Pune University shall be conduct as per the schedule given to the University or UGC all the necessary activities as per the norms. The concerned faculties shall be prepared files of essential documents for the budget.

Prof. Dr. V. K. Wahule expressed the vote of thanks.

(Prof. Vijaykumar Joshi)

IQAC

K.R.A. Arts, Sci. &
Comm. College, Deola

Place: Deola

Date: 01/ 05 /2018

(H.R. Aher)

Principal

Kar. Ramraoji Aher Arts, Sci. &
Comm. College, Deola (Nashik)



Minutes of the 6th IQAC Special Meeting for the academic year 2017-18

Time: 8.30 a.m.

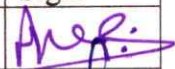
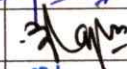
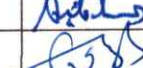
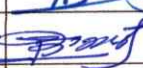
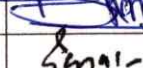
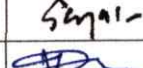
Date 01/05/2018

Venue: NAAC Office

Agenda of the Meeting:

1. Regarding of the minutes of previous meeting and confirmation.
2. To discuss the activities conducted during the month March 2018.
3. Submission of teachers' diaries and syllabus completion reports.
4. To discuss about the update of teachers' profile on university portal.
5. Review to check the pay sheets.
6. To review the work of CAP.
7. To take briefings of academic/educational tours of various departments
8. To take the review of certificate courses organized by various departments.
9. To discuss about Seminars/Workshops arranged by the various departments
10. To Read the Action Taken Report.
11. To discuss the Plans of institution for next year 2018-19.
12. Feedback forms have been analyzed by feedback committee for further action forwarded to IQAC

Following Members of IQAC and Staff Members are present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Principal H.R.Aher	Chairperson	
2	Prof. Vijaykumar M.Joshi	Coordinator	
3	Prof. Dr. E.S.Pagar	Member	
4	Prof. Dr. M. H. Aher	Member	
5	Prof. Dr. S.N. Bhamare	Member	
6	Prof. Dr. D. K. Aher	Member	
7	Prof. Dr. S. D. Thakare	Member	
8	Prof. P. N. Thakare	Member	
9	Prof. M. R. Bachhav	Member	
10	Prof. J. R. Bhadane	Member	
11	Prof. Dr. V. K. Wahule	Member	
12	Shri. D.T. Bhamare	Member	
13	Shri. D. Y. Waghmare	Administrative Rep.	
14	Dr. V. D. Aher	Management Rep.	
15	Shri. Vijay Balwant Aher	Stakeholder	
16	Miss. Geetal Bachhav	Student Rep.	



IQAC Coordinator, Vijaykumar Joshi first welcome the Hon. Principal H. R. Aher and members of IQAC. He began the meeting by expressing the appreciations of IQAC members and Faculties who are advising and providing proper guidelines for various issues related to IQAC of the college. He reminded the faculty of the guiding principles and respect for all participants, and deference to other speakers. Dr. A. B. Pawar, IQAC member read the meeting minutes of previous meeting are discussed with compliance and confirmed.

1. Regarding the minutes of previous meeting and confirmation.

Resolution- Prof. Dr. V. K. Wahule, SDO read the minutes and the last meeting held in 29 December, 2017 and were confirmed unanimously.

2. To discuss the activities conducted during the month March 2018.

Resolution- Prof. Dr. D. K. Aher explained the programmes held in the month of March and April 2018. He told about Need based teaching-learning for various classes, International Women's day function. (Nari Sanman), Revision of syllabus or day to day teaching learning, International Customer Day, University Exams, L.M.C Meeting, IQAC Meeting, Student Feedback, Parents Feedback, University Exams UG and PG and Assessment of Answer books and Result preparation

3. Submission of teachers' diaries and syllabus completion reports.

Resolution- Hon. Principal raised the questions to the faculties that they should be submitting their complete daily note diaries and syllabus completion reports to the college office. As per this Prof. Dr. Mrs. M. H. Aher answered that the faculties have taken the signatures of their respective heads of the departments on their dailynotes and submitted them with duly signed syllabus completion reports.

4. To discuss about the update of teachers' profile on university portal.

Resolution- The faculties those who are not updated their teacher's profile they should be upload all the essential documents, such as approvals, orders, mark sheets pay fixation reports, attended seminars, workshops, presented research articles, titles of published papers, books, proofs of events, and photographs.

5. Review to check the pay sheets.

Resolution- Shri. D. Y. Waghmare, office superintendent raised a question that some of the faculties had not signed their pay sheets, as per this, Principal advised them they should have to apply the revenue stamps before their rowson pay sheets and have to sign. He also advised to submit their emails and mobile numbers to the administration. The teachers shall be in the contact of the office staff in holidays.

6. To review the work of CAP.

Resolution- Prin. H. R. Aher told that it's a duty of every faculty to attend the central assessment programme of the University. The assessed answer papers and mark lists of first year class shall be submitted to the college examination centre.

7. To take briefings of academic/educational tours of various departments

Resolution- Prof. V. M. Joshi told that, various departments had arranged their educational tours, such as Commerce wing arranged Bank Market visit. Prof. Dr. S. N. Bhamare informed that the department of zoology had arranged the education tours at



Bird Sanctuary Nandur madhmeshwar, Yashvantrao Chavan Maharashtra Open University. The T.Y.B.Sc. Zoology special students' tour was organized at Alibag, Janjira, Murud, Shrivardhan, Harihareshwar, Raigad Fort and Pali. Botany and Geography departments were also arranged the educational tours.

8. To take the review of certificate courses organized by various departments.

Resolution- Prof. Dr. S. N. Bhamare informed that the 30 hours certificate course Poultry Business Training Programme was organized free of cost for the needy students in association with Swapnil Agro and poultry Vadala, Deola, under MoU. The programme was organized from 01/10/2017 to 30/10/2017. He told that the study tour of the certificate course students was organized to see the Hatchery, Poultry shades, Feeder and layers. Dr. Mrs. M. H. Aher informed about details of Tally, Computer course, Beatify parlour course under MoU.

9. To discuss about Seminars/Workshops arranged by the various departments

Resolution-Prof. Dr. J. R. Bhadane expressed Economics and other departments were arranged the state level seminars which were granted by BCUD- QIP of Savitribai Phule Pune University, Pune.

10. To Read the Action Taken Report

Resolution- Coordinator, Prof. V. M. Joshi read the action taken report of the academic year 2017-18. The details are,

Plan of Action	Action Taken Report (ATR)
Publish college magazine on special theme "Relations"	A special theme of "Kinship" (Relations) was decided up on for this year's college magazine. A large number of students wrote their articles on this theme out of which, selected articles were published.
Help students to get selected for Inter-Group/University level.	In wrestling Miss Ashwini Aher, Miss Pallavi Hemade, Miss. Vishakha Deore were winners. The girls won Nashik District General Championship. • In Judo competition Ajay Dhivare, Miss Ashwini Aher, MayuriKedare, PreranaDeore, Pallavi Hemade, Priyanka Suryawanshi, VishakhaDeore were winners in their respective groups and were selected in Nashik group. • In Ball-Badminton both Boys and Girls were District Winners. • In high Jump competition Miss Pratiksha Aher and Miss Jayamala Khair stood first and second respectively and were selected in Pune Inter Group team.
Develop writing skills through Wall Paper "Shabda"	Wall Paper "Shabda" was published to strengthen students' writing skill. Students wrote articles, drawn pictures etc. This hand written magazine



	was published through out and the year, occasionally.
Organize Literary programmes	Famous poet and painter Shri. Vishnu Thore, Prof. Nitin Pandit, Prof Jitendra Patil etc. interacted with the students.
Prepare projects for "Avishkar"	Sagar Nikam and Bholenath Ahire were prepared and presented the projects on "Smart Solar Water Heater" and "Onion Powder" respectively.
Organize Youth for Nation, Swachhata Abhiyan, Economical Literacy, Law Literacy etc. programmes	With co-operation from Deola Nagar Panchayat Students undertook: Swachha Bharat Abhiyan". In it Deola Upnagar and Weekly Bazar Area were cleaned.
Guide students for Competitive examination.	Shri. Ram Khairnar from Universal Foundation, Nashik delivered lecture regarding competitive exams.
Organize educational tour.	Geography Department organized educational tour to Jain Irrigation Project to Jalgaon. 135 students participated in tour to shirdi.
Celebrate Marathi Bhasha Gaurav Din.	Marathi Bhasha Gaurav Din was celebrated on the Birth anniversary of V.V. Shirwadkar on 27-02-2018
Organize seminars/ workshops/ conferences etc.	Department of Economics organized Two Day State Level Conference on "Innovations and Effectiveness of Inter-disciplinary Research"
Organize various programmes for girl-students.	Mrs. Ashwinitai Boraste, Nashik had given a lecture on "Girls' Personality Development"

11. To discuss the Plans of institution for next year 2018-19.

Resolution- Prof. Dr. Mrs. M. H. Aher read the plan Made by the IQAC for the year 2018-19. The Plans of institution for next year are,

- ✚ To arrange seminar for non-teaching (Administrative) staff.
- ✚ To motivate teachers to attend seminars, workshops and conference.
- ✚ To publish Bandhilki (Student Magazine) on the theme – Saints and their Cultural and Literary Contribution.
- ✚ To arrange literary programmes through language departments.
- ✚ To organize various programmes of Bahishal Shikshan Kendra, Lifelong Learning and Extension department, Soft skills, Nirbhay Kanya, Social and educational activities.
- ✚ Try to evaluate college by NAAC.
- ✚ To sensitize the Students, Teachers, Management, Teacher-Parents, Alumni Association about NAAC Accreditation.



- ✚ To prepare AQAR.
- ✚ To organize programmes of N.S.S., N.C.C. & Carrier Guidance and Competitive examination Committee.
- ✚ To organize study tours.
- ✚ To organize Wachan Prerna Din, Marathi BhashaGaurav Din, Bhasha Sanvardhan Pandharwada.
- ✚ To arrange Environment Awareness Course.
- ✚ To arrange students centric activities.
- ✚ To increase in infrastructural facilities.
- ✚ To give attention about the college campus.
- ✚ To organize student Development programmes.
- ✚ To improve facilities in the Computer Centre and Language Lab.
- ✚ To organize programmes of Value education.
- ✚ To aware the Career Guidance Centre, Krushi Margdarshan Kendra (Farmer Guidance Centre).
- ✚ To establish Nature Lab.
- ✚ To organize programmes of Gender Sensitization.
- ✚ To encourage every department for the best practises.
- ✚ To arrange lecturers on various Contemporary issues.
- ✚ To arrange programmes on Karmveer Din (1st January) and Annual Social Gathering.

13. Feedback forms have been analyzed by feedback committee for further action forwarded to IQAC

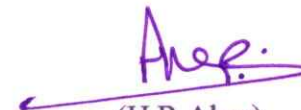
Resolution- After analysis of feedback forms by feedback committee suggestions from stakeholders are discussed and developments which are possible what may be implemented from the 2018-19.

12. Relevant issue to Relevant issue to be discuss.

Resolution- Some of the instant issues were raised by the faculties related to documents required for AQAR of 2017-18 were summarised by the IQAC Coordinator V. M. Joshi

After the fruitful discussions Prof. Dr. S. N. Bhamare, member of the IQAC expressed the vote of thanks. The meeting was over by the permission of Chairperson Prin. H. R. Aher.


(Prof. Vijaykumar Joshi)
IQAC
K.R.A. Arts, Sci. &
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(H.R.Aher)
Principal
Kar. Ramraoji Aher Arts, Sei.&
Comm.College, Deola (Nashik)

Place: Deola

Date: / /201

