

Deola Education Society's
Karmaveer Ramraoji Aher
Arts, Science and Commerce College Deola
Tal: Deola, Dist: Nashik

Internal Quality Assurance Cell

Proceeding of the IQAC Meeting

2015 - 16



Minutes of the 1st IQAC Meeting for the academic year 2015-16

Time: 10.30 a.m.

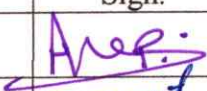
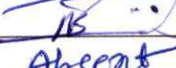
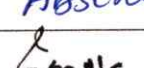
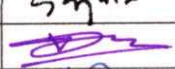
Date 20/06/2015

Venue: Seminar Hall

Agenda of the Meeting:

1. To discuss the minutes of last meeting
2. To discuss the admission process for the year 2015-16
3. To prepare the departmental result sheets
4. To prepare the Academic Calendar for the year 2015-16
5. To discuss about new syllabi for the third year students
6. To discuss academic excellence.
7. To discuss about college curricular activities to do in 2015-16
8. To discuss various issues of NSS, NCC and Sport Departments
9. To arrange workshop and seminars with the assistance of BCUD
10. To discussion analysis of feedback forms from feedback committee.
11. To discuss to start about certificate courses.
12. Any Relevant subject to be discusses.

Following Members of IQAC and Staff Members are present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Principal H.R.Aher	Chairperson	
2	Prof. Jaywant Bhadane	Coordinator	
3	Prof. Dr. E.S.Pagar	Member	
4	Prof. Dr. M. H. Aher	Member	
5	Prof. V. M. Joshi	Member	
6	Prof. Dr. D. K. Aher	Member	
7	Prof. Dr. S. D. Thakare	Member	
8	Prof. P. N. Thakare	Member	
9	Prof. M. R. Bachhav	Member	
10	Shri. Dr. V. K. Wahule	Member	Absent
11	Shri. D. Y. Waghmare	Administrative Rep.	
12	Dr. V. D. Aher	Management Rep.	
13	Shri. Vijay Balwant Aher	Stakeholder	
14	Shri.Gunjal Manish Shravan	Student Rep.	
15	Kum. Lunkad Komal Rajendra	Student Rep.	



The first meeting of IQAC for the academic year 2015-16 with Faculty of the College was called for discussion on following agendas on 20th June 2015.

The open discussion and summarized on following issues. Dr. Mrs. M. H. Aher welcomed the members IQAC and the entire faculty. Further with the permission of the IQAC coordinator, Prof. Dr. J. R. Bhadane presented action taken report of 2014-15. The action taken report was discussed thoroughly.

1. To discuss the minutes of last meeting

Resolution- The minutes of last meeting were placed by Coordinator, Prof. Dr. J. R. Bhadane for the open discussion among the faculty and IQAC members. The minutes were confirmed and finalised unanimously.

2. To discuss the admission process for the year 2015-16

Resolution- Prin. H. R. Aher advised to all the faculties that the admission process would be strictly according to the norms of Government and Savitribai Phule Pune University. He also told following issues for admission process for the academic year 2015-16

- a. Provide all kinds of moral supports to the students during the admission by the faculties and the administrative staff
- b. Preparation and distribution of prospectus
- c. Appointments of Class Teachers
- d. Distribution of college Uniforms and Identity cards for the students

And the concerned class teachers should be distribute the prospectus to the concern students. They should be collecting the fees of college uniforms along with the fees of prospectus. Every faculty shall be help for the admission process.

3. To prepare the departmental result sheets

Resolution- Prin. H. R. Aher had told that every faculty shall be prepare the their result sheets soon after the result declared.

4. To prepare the Academic Calendar for the year 2015-16

Resolution –Dr. J. R. Bhadane had told that the academic calendar for the year 2015-16 has been prepared in April 2015. He explained the tentative schedule of various academic activities during the academic year.

5. To discuss about new syllabi for the third year students

Resolution- Prin. H. R. Aher had asked the new syllabus implemented by Savitribai Phule Pune University for the third year of Arts, Science and Commerce wings and it's planning of teaching. This issue had summarized by Prof. D. T. Bhamare, he explained that, few reference books of newly implemented subjects will be purchased. He also explained, as per the need of the subject teachers, students or if the text books available in the market the library will be purchases the books as early as possible.



6. To discuss academic excellence.

For that the following issues were raised and summarised during the meeting hour.

A. To prepare meeting Records

Resolution- Prof. Dr. S. N. Bhamare Member, IQAC explained before the audience that the chalk and board method of teaching exists today, hence how to be provided computers or ICTs to various departments to make teaching or laboratory work more effective.

B. Workload Allocation-

Resolution-the point of workload allocation was raised by Prin. H. R. Aher and summarised by Vice- Principal, Prof. V. D. Suryawanshi that the committee had prepared for weekly timetable to allocate teaching workload for every faculty. One member of each Arts, Science and Commerce wing have been appointed as a timetable In-charge. Prof. V. M. Joshi had asked regarding an Evaluation work, Internal Examination, Term End examination and Paper setting activities.

7. To discuss about college curricular activities to do in 2015-16

Resolution- Prin. H. R. Aher asked about the following co-curricular activities and the point-wise summarisation had given by, Prof. R. S. Gunjal discussed about to Start Remedial courses for weaker Students, Prof. Dr. D. K Aher discussed about Plan of Agricultural guidance centre and Prof. Dr. V. K. Wahule(SDO) explained the role of various committees under Students Development Board and the academic activities to do under the committees.

8. To discuss various issues of NSS, NCC and Sport Departments

Resolution-Prin. H. R. Aher asked about the planning of NSS, NCC, Sports and Soft Skill Programme. As per this Prof. Dr. S. D. Thakare explained about the Inaugural function of N.S.S in the first week of August and all year around NSS activities. Prof. P. N. Thakare explained that the Student Council Election will be taken as per the guideline of Savitribai Phule Pune University, Pune. He also told about the plan of various sport activities throughout the academic year 2015-16. Prof. Dr. M. H. Aher, Soft Skill Coordinator told the possible dates of the programme to be conduct in two batches for third year students.

9. To arrange workshop and seminars with the assistance of BCUD

Resolution-Prin. H. R. Aher announced before the faculties to submit their proposals to organize seminars and workshops. As per this Prof. Dr. E. S. Pagar, Head Deptat. of Marathi and Prof. S. V. Pawar, Head, dept. of Zoology told that they were willing to submit the proposals to BCUD, Savitribai Phule Pune University.



10. To discussion analysis of feedback forms from feedback committee.

Resolution: Collection of stockholders feedback forms for year 2015-16 on change in curriculum & about institute is to be continued for feedback committee. The same committee will complete the work. Hon principal suggested to the members of the feedback committee to continuation of the work.

11. To discuss to start about certificate courses.

Resolution- Prof. Dr. M. H. Aher told that there is need to start some professional certificate like Beauty Parlor and Basic computer courses for the students so that they start their own business. As per this the IQAC is was agree to start both the courses from the academic year 2016-17.

12. Any Relevant subjects to be discussed.

Resolution-some questions were asked about the staff to doing the academic activities, the answers were summarized satisfactorily by Prin. H. R. Aher.

After the truthful discussion between IQAC team and Faculty, Prof. Dr. A. B. Pawar expressed the vote of thanks. With the permission of principal, the meeting was over.

Place: Deola

Date: 25/ 08 /2015


(J.R. Bhadane)
IQAC
K.R.A. Arts, Sci. &
Comm.College, Deola


(H.R. Aher)
Principal
Kar. Ramraoji Aher Arts, Sei.&
Comm.College, Deola (Nashik)



Minutes of the 2nd IQAC Meeting for the academic year 2015-16

Time: 10.30 a.m.

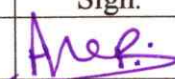
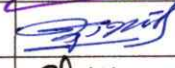
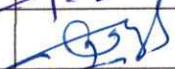
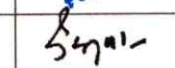
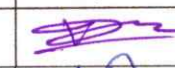
Date 25/08/2015

Venue: Seminar Hall

Agenda of the Meeting:

1. To read and confirm the protocol of the last meeting.
2. To discuss the timely bound periodic progressive performance of regular academic and IQAC related activities.
3. To arrange workshop, seminars etc. For the academic year 2015-16
4. To discuss the Research and Extension activities during the academic year
5. To discuss the progress of best practices adopted by various departments
6. To ask the academic and departmental progress
7. To deliberate on purchase procedures of various departments
8. To discuss the Quality Improvement Programme Proposal Submission and Current research and opportunities.
9. To plan the CAS-PBAS awareness activity among the faculty.
10. To discuss about Alumni.
11. To review the reports of different committees of the college for setting the benchmarks/parameters for the various academic, administrative, research and extension activities of the college.

Following Members of IQAC and Staff Members are present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Principal H.R.Aher	Chairperson	
2	Prof. Jaywant Bhadane	Coordinator	
3	Prof. Dr. E.S.Pagar	Member	
4	Prof. Dr. M. H. Aher	Member	
5	Prof. V. M. Joshi	Member	
6	Prof. Dr. D. K. Aher	Member	
7	Prof. Dr. S. D. Thakare	Member	
8	Prof. P. N. Thakare	Member	
9	Prof. M. R. Bachhav	Member	
10	Shri. Dr. V. K. Wahule	Member	
11	Shri. D. Y. Waghmare	Administrative Rep.	
12	Dr. V. D. Aher	Management Rep.	
13	Shri. Vijay Balwant Aher	Stakeholder	
14	Shri. Gunjal Manish Shravan	Student Rep.	
15	Kum. Lunkad Komal Rajendra	Student Rep.	



The second meeting of IQAC team was organized on 25th August 2015. The Honorable Chairperson H. R. Aher welcomed the members announced the faculties to present the progress report various activities for the academic year.

1. To read and confirm the protocol of the last meeting.

Resolution- IQAC Coordinator Prof. Dr. J. R. Bhadane had welcome to all the members of IQAC. He read the briefing of last meeting which was held on 20th June 2015 with faculties. Prof. Dr. S. D. Thakare told the result sheets of last annual examination had been prepared by all the faculties and submitted to their respective departments.

2. To discuss the timely bound periodic progressive performance of regular academic and IQAC related activities.

Resolution- Prof. Vijaykumar Joshi, Member of IQAC explained the mechanism for ensuring timely, efficient and periodic progressive performance of academic activities, such as arranging seminars, workshops, Inaugural Functions, etc. It was decided by the chair that the IQAC members (Faculty) shall be conducting an internal academic activities and audits of all the Departments. Prof. Dr. Mrs. Malati Aher, Coordinator told that the **Soft Skill Programme** have been conducted for 100 students of third year B.A, B. Com. And B. Sc. Students. Prof. Dr. Mrs. Malati Aher further told that Teacher's day programme, Medical Check-up of First Year students, Hindi Din Activities on 14th September, Parents Meeting, Activities of Competitive Exam and Departmental Tours will be arranged in the month of September.

NSS coordinator Dr. Satish Thakare told that the regular activities of NSS have been started and NSS students planted 1200 plants at Rameshwar under "Tree Plantation Programme." Prof. P. N. Thakare explained about Student Council Election. Prof. V. K. Wahule said that the "**Karmveer Bhaurao Patil Earn and Learn Scheme**" have been started for economically and backwardly poor students. Prof. M. R. Bachhav explained about the "**Special Guidance**" have been regularly started for SC and ST students. Prof. V. D. Suryawanshi told that "**Remedial Course**" have been started for slow learners for the difficult subjects such as English, Physics, Maths and Account.

3. To arrange workshop, seminars etc. For the academic year 2015-16

Resolution- Prof. Dr. Mrs. M. H. Aher had explained that the departments of History, Botany, and Geography have submitted the proposals to organize the state level seminars with the assistance of BCUD, Savitribai Phule Pune University Pune.

4. To discuss the Research and Extension activities during the academic year

Resolution- Dr. J. R. Bhadane explained on-going research activities. He explained that



the Research Committee will be organize/supervise research related activities in the college involving and benefitting both students and faculty. He further request that every faculty shall be inform about their research progress, presentation and publication of research articles, attending seminars, conferences during the academic year.

5. To discuss the progress of best practices adopted by various departments

Resolution-Prof. Dr. M. H. Aher explained about the best practices conducting by Dept. of Marathi and Zoology departments. She also explained about to organize the workshops on cyber security, VidyarthiniVyaktimatvaVikas, Indian laws special schemes for Adiwasi during the academic year. Prof. Dr. E. S. Pagar explained about to arrange the programme of KusumagrajJayantias a“Bhasha Din”, on the occasion he told thatsme Literary Programmeswill be held in the Institution. He further explained, the “VachanPustika” will be published and distributed to the students. He also focused on Marathi, Hindi, English language associations as a programmes of literature to be organized during the year.

6. To ask the academic and departmental progress

Resolution- Hon. Principal allotted the time slots to all the faculties and head of the Departments to present their academic, Curricular, Co-curricular or extracurricular activities. He also expected to make a presentations or power-point presentations of their departmental strengths, achievements, best practices and future plans before the faculty.

7. To deliberate on purchase procedures of various departments

Resolution-Prin. H. R. Aher advised to submit the hard copies of departmental, laboratory and library requirements as per the budget to Accountant, Mr. R. S. Aher. He also advised to Library, Sports, NSS and NCC departments to submit their requirements or academic budgets for the same.

8. To discuss the Quality Improvement Programme Proposal Submission and Current research and opportunities.

Resolution-Prin. H. R. Aher raised the question about the progress of research, opportunities, preparation and submission of Major/Minor Research and workshop proposals, he approved subject for the open discussion. Dr. S. D. Thakare requested to the faculty to provide information about the current research activities such as applications, sanctions and submissions of minor/major research projects, Ph. D. Research, publication of research papers and books, presenting research papers at National/ International seminars/ Conferences/ workshops among for the year 2015-16. Meanwhile faculties were asked questions related to the same and he satisfactorily summarized an issue.



9. To plan the CAS-PBAS awareness activity among the faculty.

Resolution- Prin. H. R. Aher asked that whether promotion of teachers under carrier Advancement Scheme during 2015-16, the issue had summarized by Dr. J. R. Bhadane. He announced the names of Dr. S. N. Bhamare and Dr. V. K. Wahule who were eligible for the CAS-PBAS for the current year.

10. To discuss about Alumni.

Resolution- Alumni Coordinator, Prof. Promod Thakre had explained the outcomes of last year Alumni meeting. After the discussion with Principal and faculty he announced that the meeting will be conducted in the first term of the academic year. For that he requested faculty to contact alumni of their concern subjects.

11. To review the reports of different committees of the college for setting the benchmarks/parameters for the various academic, administrative, research and extension activities of the college.

Resolution- Prin. H. R. Aher had noticed to various academic committees such as collage academic committees, administration committees, Research and Extension committees to do their role carefully during the academic year.

Prof. Dr. S. N. Bhamare expressed the vote of thanks.

Place: Deola

Date: 22/ 11/2015


(J.R. Bhadane)
IQAC
K.R.A. Arts, Sci. &
Comm. College, Deola


(H.R. Aher)
Principal
Kar. Ramraoji Aher Arts, Sci. &
Comm. College, Deola (Nashik)



Minutes of the 3rd IQAC Meeting for the academic year 2015-16

Time: 12.30 p.m.

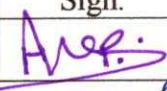
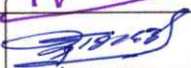
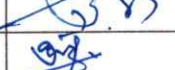
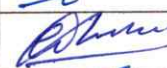
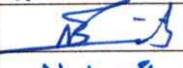
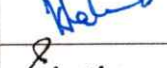
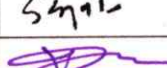
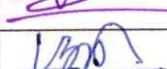
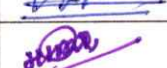
Date 22/11/2015

Venue: NAAC Office

Agenda of the Meeting:

1. To discuss the minutes of previous meeting
2. To discuss important issues of IQAC
3. To take information and progress of State/National level seminars/ workshops which being organized by various Departments
4. To take the review of publishing research articles at National/ International journals and attending seminars/workshops by the faculties.
5. To report academic activities during first term.
6. To organize programmes of Board of Extra Mural studies Exterior Programme.
7. To discuss the issue of on-going curricular and co-curricular activities in the college
8. To discuss the programmes arranged in the month of December 2015.
9. To discuss the issue of Late Karmveer Ramraoji Aher Death Anniversary.
10. To aware students about contemporary social, economical land cultural issues.
11. To discuss any relevant questions raised by the faculties.

Following Members of IQAC and Staff Members are present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Principal H.R.Aher	Chairperson	
2	Prof. Jaywant Bhadane	Coordinator	
3	Prof. Dr. E.S.Pagar	Member	
4	Prof. Dr. M. H. Aher	Member	
5	Prof. V. M. Joshi	Member	
6	Prof. Dr. D. K. Aher	Member	
7	Prof. Dr. S. D. Thakare	Member	
8	Prof. P. N. Thakare	Member	
9	Prof. M. R. Bachhav	Member	
10	Shri. Dr. V. K. Wahule	Member	
11	Shri. D. Y. Waghmare	Administrative Rep.	
12	Dr. V. D. Aher	Management Rep.	
13	Shri. Vijay Balwant Aher	Stakeholder	
14	Shri.Gunjal Manish Shravan	Student Rep.	
15	Kum. Lunkad Komal Rajendra	Student Rep.	



At the beginning of the meeting, Prof. Dr. Mrs. M. H. Aher, Member of the IQAC welcomed the Hon'ble Chairman H. R. Aher and the members present in the meeting. He requested the Hon'ble Chairman to commence the business of the meeting of IQAC. The Hon'ble Chairman also welcomed all the members.

The following issues were discussed and summarized as per the items of the agenda.

1. To discuss the minutes of previous meeting

Resolution-Prof. Dr. S. D. Thakre, mentioned the minutes of previous meeting which was held on August 25, 2015.

2. To discuss important issues of IQAC

Resolution-The IQAC coordinator Prof. V. M. Joshi had discussed important issues of the present year plan of IQAC before the faculty.

3. To take information and progress of State/National level seminars/ workshops which being organized by various Departments

Resolution- IQAC Coordinator, Dr. J. R. Bhadane had explained that the sanctioned seminars/workshops to various such as Marathi and Zoology departments by the UGC or BCUD, Savitribai Phule Pune University shall be conduct as per the schedule given to the University or UGC all the necessary activities as per the norms. The concerned faculties shall be prepared files of essential documents for the budget.

4. To take the review of publishing research articles at National/ International journals and attending seminars/workshops by the faculties.

Resolution- Prin. H. R. Aher told that it's an important issue not only for the faculty but for the academic progress of an institute. So every faculty shall be enhanced their knowledge by attending the seminars/workshops and conferences at various institutes and universities they shall be publish or present their research articles and express their knowledge.

5. To report academic activities during first term.

Resolution- Prof. Dr. A. B. Pawar reported the monthly academic activities of every faculty, research, publications, participating in seminars, extensive activities etc.

6. To organize programmes of Board of Extra Mural studies Exterior Programme.

Resolution-The coordinator of Exterior programme (Bahishal) Prof Dr. J. R. Bhadane discussed the issue of Extra Mural studies. He said that the The dept. of Bahishal will be Organize Programmes such as Dr Babasaheb Jaykar lectures series and Sant Gandge Baba Jeshta Nagrik lecture series. The workshop will be organized at Patane Tal Malegaon, for the senior citizens.



7. To discuss the issue of on-going curricular and co-curricular activities in the college

Resolution- Prin. H. R Aher had announced faculties to explain in information of curricular and co-curricular activities to the concern faculties.

Prof. Dr. S. D. Thakare explained review of activities taken during the last term the activities such as Quality improvement programme, Remedial course, Earn and Learn Scheme for economically poor students, functions of various associations, book purchased, student council elections, sports activities and about the meeting of students welfare.

Prof. Dr. S. D. Thakare also explained various activities completed in the first term such as Soft Skill Programme had conducted in two batches for third year students, Sport Coaching camp, and Nirbhaya Kannya Abhiyan for girls etc.

8. To discuss the programmes arranged in the month of December 2015.

Resolution- Prof. Dr. Satish Thakare NSS Coordinator had collected the information from various departments and explained the following issues such as-

- I. Adult and continuing Education Programme
- II. NSS Month (Plastic Ban, Road Security, Cleanliness drive etc)
- III. NCC Army Attachment Camp
- IV. Health awareness programme
- V. Departmental Study Tours
- VI. N.S.S. Camp at Rameshwar Village
- VII. Karmaveer Kesari Kusti Competition by Sports Department
- VIII. To arrange Rashtriya Grahak Din Function
- IX. Free Medical Check-up for the students by Philanthropic Doctor.
- X. Students Accident Insurance Policy.
- XI. Earn and Learn Scheme.
- XII. GOI Scholarship for Backward students

9. To discuss the issue of Late Karmveer Ramraoji Aher Death Anniversary.

Resolution-The Committee has also discussed on arranging the Death anniversary programme of Late Karmveer Ramraoji Aher, a founder of College on 01/01/2015

1. To deliberate the Gathering and certificate distribution function.

Resolution-The issue of College gathering was raised by Prof. Dr. Jayavant Bhadane and Prin. H. R. Aher discussed with the team for the same to fix the date and invitation of Chief Guest, arranging various competitions between the students, cultural programme and distribution of certificates.



10. To aware students about contemporary social, economical and cultural issues.

Resolution- Prof. E. S. Pagar discussed that the contemporary issues were discussed by arranging the lectures of eminent resource persons for the students and teachers, along with dialogue sessions. He told that competitions were organized on Medium of Instructions, Language proficiency, environment problems, Sushasan Spiritual thinking, Consumers protection, social attachments and values of life, Indian Budget and gender sensitization professional education.

11. To discuss any relevant questions raised by the faculties.

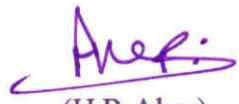
Resolution- Prin. H. R. Aher had satisfactorily summarised the answers of relevant questions asked by the faculties.

At the end of the discussions, Prof. Dr. J. R. Bhadane had expressed the vote of thanks. By the permission of Prin. H. R. Aher the meeting was over.

Place: Deola

Date: 29/01/2016


(J.R. Bhadane)
IQAC
K.R.A. Arts, Sci. &
Comm. College, Deola


(H.R. Aher)
Principal
Kar. Ramraoji Aher Arts, Sci. &
Comm. College, Deola (Nashik)



Minutes of the 4th IQAC Special Meeting for the academic year 2015-16

Time: 12.30 p.m.

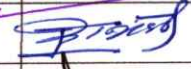
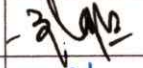
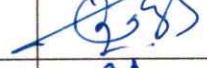
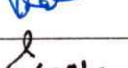
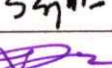
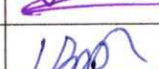
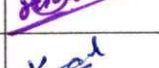
Date 29/1/2016

Venue: NAAC Office

Agenda of the Meeting:

1. Regarding of the minutes of previous meeting and confirmation.
2. To discuss the activities conducted during the month January 2015.
3. To take briefings of academic/educational tours of various departments.
4. To discuss about Seminars/Workshops arranged by the various departments
5. Programmes arranged or to be arrange during January and February 2015.
6. Relevant issues to be discuss.

Following Members of IQAC and Staff Members are present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Principal H.R.Aher	Chairperson	
2	Prof. Jaywant Bhadane	Coordinator	
3	Prof. Dr. E.S.Pagar	Member	
4	Prof. Dr. M. H. Aher	Member	
5	Prof. V. M. Joshi	Member	
6	Prof. Dr. D. K. Aher	Member	
7	Prof. Dr. S. D. Thakare	Member	
8	Prof. P. N. Thakare	Member	
9	Prof. M. R. Bachhav	Member	
10	Shri. Dr. V. K. Wahule	Member	
11	Shri. D. Y. Waghmare	Administrative Rep.	
12	Dr. V. D. Aher	Management Rep.	
13	Shri. Vijay Balwant Aher	Stakeholder	
14	Shri.Gunjal Manish Shravan	Student Rep.	
15	Kum. Lunkad Komal Rajendra	Student Rep.	



IQAC Coordinator first welcome the Hon. Principal H. R. Aher and members of IQAC. He began the meeting by thanking members of IQAC and Faculty who are advising and providing proper guidelines for various issues related to IQAC of the institute. Dr. S. D. Thakare, IQAC member read meeting minutes of previous meeting are discussed with compliance and confirmed. He also discussed about probable curriculum of the second term.

1. Regarding of the minutes of previous meeting and confirmation.

Resolution: Prof. Dr. V. K. Wahule, SDO read the minutes and the last meeting held in November, 2015 and were confirmed unanimously.

2. To discuss the activities conducted during the month January 2015.

Resolution- Prof. Dr. Mrs. M. H. Aher explained that Late Karmaveer Annasaheb Aher Smrutidin Programme was organized on 1st January 2015. She told that on the occasion the institute had arranged Various Competitions for the students such as General knowledge competition, Drawing Competitions and Sport competitions.

3. To take briefings of academic/educational tours of various departments.

Resolution-Prof. V. M. Joshi told that, various departments had arranged their educational tours, such as Commerce wing arranged Bank Market visit, Botany Zoology and Geography departments were also arranged the educational tours.

4. To discuss about Seminars/Workshops arranged by the various departments

Resolution-Prof. M. H. Aher expressed Marathi and Zoology departments were arranged the state level seminars which were granted by BCUD- QIP of Savitribai Phule Pune University, Pune.

5. Programmes arranged or to be arrange during January and February 2015.

Resolution-Prof. V. M. Joshi told that activities to be conduct in Youth Week (Swami Vivekananda Birth Anniversary 27 Jan.), he also explained the following activities will be completed in the month of February, they are-

- I. Environment Survey Tour
- II. Nirbhay Kanya Abhiyan
- III. L.M.C. Meeting
- IV. To organize QIP state level Seminar of Marathi department in February
- V. Marathi Bhasha Din Programme on 27 Feb
- VI. International Women's day function
- VII. Univ. Exam. Mar/April 2016 Forms to be submitted
- VIII. Organized Sr. Citizens camp at Patne Tal: Malegaon
- IX. International Women's day function will be held in March 2016
- X. Pradhyapak Probodhini as a refresher lecture for the faculties in March 2015.



6. Relevant issues to be discuss.

Resolution- some of the instant issues were raised by the faculties related to documents required for AQAR of 2015-16 were summarized by the IQAC Coordinator.

After the fruitful discussions Prof. Dr. Mrs. M. H. Aher expressed the vote of thanks. The meeting was over by the permission of Chairperson Prin. H. R. Aher.

Place: Deola

Date: 29/ 01 /2016


(J.R. Bhadane)
IQAC
K.R.A. Arts, Sci. &
Comm. College, Deola


(H.R. Aher)
Principal
Kar. Ramraoji Aher Arts, Sci. &
Comm. College, Deola (Nashik)



Minutes of the 5th IQAC Special Meeting for the academic year 2015-16

Time: 9.00 a.m.

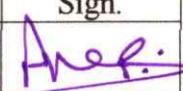
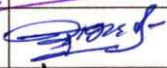
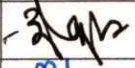
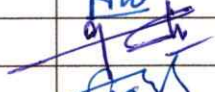
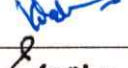
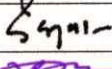
Date 29/1/2016

Venue: Seminar Hall

Agenda of the Meeting:

1. To discuss and confirmed the minutes of previous meeting.
2. To design academic calendar for the year 2016-2017.
3. To discuss the academic progress of faculties and to make Faculty Profile
4. To deliberate Internal Audit
5. To discuss about Preparation of Academic calendar, Prospectus and Planning of Admission of 2016-2017.
6. To discuss about administrative activities conducted during the year 2014-15.
7. To discuss about providing facilities for Teaching and Learning using ICTs
8. To discuss the on-going examination work
9. Assessment of Answer books and Result preparation.
10. To discuss the issue of Contribute/Monitor/Evaluate the Teaching & Learning processes:
11. To discuss about action taken report for the academic year 2015-16.
12. To deliberate any relevant question raised by the faculty.

Following Members of IQAC and Staff Members are present in the Meeting:

Sr.No.	Name	Designation	Sign.
1	Principal H.R.Aher	Chairperson	
2	Prof. Jaywant Bhadane	Coordinator	
3	Prof. Dr. E.S.Pagar	Member	
4	Prof. Dr. M. H. Aher	Member	
5	Prof. V. M. Joshi	Member	
6	Prof. Dr. D. K. Aher	Member	
7	Prof. Dr. S. D. Thakare	Member	
8	Prof. P. N. Thakare	Member	
9	Prof. M. R. Bachhav	Member	
10	Shri. Dr. V. K. Wahule	Member	
11	Shri. D. Y. Waghmare	Administrative Rep.	
12	Dr. V. D. Aher	Management Rep.	
13	Shri. Vijay Balwant Aher	Stakeholder	
14	Shri.Gunjal Manish Shravan	Student Rep.	
15	Kum. Lunkad Komal Rajendra	Student Rep.	



The meeting was chaired by prin. H. R. Aher. The meeting started with a brief welcome address by Prof. Dr. J. R. Bhadane, IQAC coordinator.

1. To discuss and confirmed the minutes of previous meeting.

Resolution- The minutes of the last meeting Ref. Dated 27/01/2015 was discussed briefly and all the departments and concerned IQAC members of different committees were requested to the pending reports of academic year 2015- 16. Minutes of previous meeting were confirmed satisfactorily.

2. To design academic calendar for the year 2016-2017.

Resolution- The question of preparing academic calendar for the next year was raised by Prin. H. R. Aher and the Prof. Dr. S. D. Thakare had explained the answer that, he and the IQAC team has taken the efforts to make Academic Calendar for year 2016-17, which is to be followed by each faculty.

3. To discuss the academic progress of faculties and to make Faculty Profile

Resolution- Prin. H. R. Aher asked to IQAC team to collect information about individual and departmental academic progress. The members of the Committee discussed about Individual Profile of Faculty on the following issues-

i) **Prof. Dr. Mrs. M. H. Aher** has discussed that all the Xerox proofs have been collected from concerned faculties and departments who are attended National/ International Conferences/ seminars/ workshops during the academic year 2015-16. Further she discussed that the proofs of Research articles, proceedings, Book Publications at National and International level as well as the Research articles presented at State/National/International level workshops, Seminars and Conferences in India and Abroad are also collected from the faculties.

ii) **Prof. V. M. Joshi** had given information about the number of faculties been invited as a Guest lecturer, Resource person at State/National/International level workshops, Seminars and Conferences. He also told that he has collected information with proofs from the faculties regarding Teacher's contribution in Committees/Cells/Societies.

4. To deliberate Internal Audit.

Resolution- Prof. V. M. Joshi discussed about Guidelines for internal administrative audit were set.

5. To discuss about Preparation of Academic calendar, Prospectus and Planning of Admission of 2016-2017.



Resolution- Prin. H. R. Aher explained that the Academic calendar and prospects will be published soon. There will be a proper plan for admission process as per the norms of Savitribai Phule Pune University. He also discussed about college uniforms for the students and teachers

6. To discuss about administrative activities conducted during the year 2014-15.

Resolution- Prin. H. R. Aher asked about administrative activities of various departments. As per this Prof. Dr. D. K. Aher told that he had collected the information from various departments. He provided the details of following matters to the committee.

- i) Stock verification of all the Departments
- ii) Application of leave rules – Casual Leave, Medical Leave, and Earn Leave etc.
- iii) Submission of students' Attendance records to Office
- iv) Submission of Syllabus completion reports to college Office
- v) PF norms
- vi) Service Book completion
- vii) Procedures of Record Keeping
- viii) Purchase procedures of various science departments
- ix) Submission of daily diaries

7. To discuss about providing facilities for Teaching and Learning using ICTs

Resolution- Prof. Dr. Sunil Bhamare expressed that he had taken the survey and provided information more number of teachers are using ICTs i.e. computer and internet facilities in various departments to make teaching and learning more effective. Along with the old teaching and learning methods the faculties were using ICTs at their own departments to make the teaching better. He summarised the issue satisfactorily.

8. To discuss the on-going examination work

Resolution- Prof. Dr. D. K. Aher CEO of Examination centre has provided information about internal examinations for the 10 marks. He told that the science wing faculties have been held the exams, they have completed the work of paper checking and submitted and uploaded the marks on portal of Savitribai Phule Pune University online. He also told the university annual and semester examinations are smoothly going on and the planning of PG examinations has been also prepared.

9. Assessment of Answer books and Result preparation.

Resolution- Prin. H. R. Aher advised that, the work of Assessment of Answer books for the class FY B.A. B.Com. B.Sc. shall be complete in the College CAP centre and Result prepared within the given time.

10. To discuss the issue of Contribute/Monitor/Evaluate the Teaching & Learning processes:



Resolution- Prof. R. R. Kotwal told that for UG - Internal test per semester, home assignments, seminars, student feedback were taken, Question Answer Sessions were conducted while teaching practical demonstrations and for PG -Continuous evaluation as per credit system, Seminars, Projects, Home assignments, Skills Development activities were conducted

11. To discuss about action taken report for the academic year 2015-16.

Resolution-Prin. H. R. Aher Asked about the action taken report to IQAC whether the report has prepared or not? As per this The Committee chairman Prof. Dr. J. R. Bhadane explained that the action taken report of the year 2015-16 have been prepared, he also read the report main achievements of the year. He read the Action Taken Report (ATR 2015-16) which was follows-

Sr.No.	Academic Plan	Achievements
1.	To arrange workshop and seminars with the assistance of BCUD.	Two workshop-Seminars organized with the assistance of BCUD. 1) Marathi 2) Zoology
2.	To establish linkages to industry	The college established linkages to Maharashtra chambers of commerce, Industry and Agriculture Workshop on Dream Entrepreneurship.
3.	To organize workshop for adwasi society and internet security	The workshops organized on cyber security, Indian laws special schemes for Adiwasii.
4.	To arrange programmes for girls	The various programmes were organized for girls just as – Vidyarthini Vyaktimatva Vikas - workshop
5.	To motivate the students for Avishkar-poster presentation	The students presented five Research Projects in Avishkar.
6.	To try for more sports person to select in University Teams.	Three boys and two girls were played inter university level Ball Badminton competitions.
7.	To organize Literary Programmes	Marathi, Hindi, English language associations organized programmes of literature – just as played one act play, Lectures, poet meets, wallpaper publications.
8.	To aware students about contemporary social, economical land cultural issues.	The contemporary issues were discussed and lectures, dialogue sessions, competitions were organized just as – Medium of Instructions, Language proficiency, environment problems, Sushasan Spiritual thinking, Consumers protection, social attachments and values of life, Indian Budget, gender sensitization professional education.



9.	To organize programmes on Vachandin, Bhasha din, International mother tongue day, Marathi BhashaSanvardhanPandhar wada (1 January to 15 January)	1) The college published VachanPustika and distributed to 1000 students (The favourite book appreciation articles were presented by students and teachers) - 15/10/2015. The booklet was published on 1 January 2016 by the hands of Dr. Sanjay Malpani (Businessman, & educationist) KusumagrajJayanti 27/02/2016 lectures, Recitation of poetry of kusumagraj, lectures on Marathi language, reading kusumagraj-Dramas, poetry, articles by students and teachers competitions and prize distribution (Marathi BhashaSanvardhan)
10.	To Support Remedial Coaching	The Remedial Coaching class were organized for students - First Years B.A. 50 (English) First Years B.Com 20 (Accountancy) First Years B.Sc. 30 (Maths.)
11.	The Soft Skill Development programme for third year B.A./B.Com/ B.Sc students	The Soft Skills Development Programmes were arranging in two sessions for the third year students.
12.	To aware students about environmental problems	The environmental awareness programme was conducted lectures, personal guidance, study tours, surveys, action plans, project work, written test and oral test. It is compulsory course for the second year students.
13.	To organize programmes of Board of Extra Mural studies.	The dept. of Bahishal Organized Programmes – 1) Dr BabasahebJaykar lectures series – on I am aruna, I am speaking counselling pre-marrage positive dialogue with self. SantGandge Baba Jeshta Nagrik lecture series and workshop at Patane Tal Malegaon, the programmes were specially organized for senior citizens. Subjects – Healthful mind and happy life style, Mantra for happy –life for Senior citizens, Importance of tours for Senior Citizens.
14.	To strengthen the career guidance and competitive programme	The career guidance and competitive exam committee more programmes for the students.
15.	To organize programmes of student welfare board.	The student welfare board organized programmes just as – Yog din, Anti Ragging Drive, Tree Planatation, Bio-Technology day, Swatch Bharat Abhiyan, Sanvidhan Din , Yuva Din, KrantiJyoti Savitribai Phule Jayanti.



16.	To organize programme of 125 th Birth Anniversary of Dr Babasaheb Ambedkar.	Essay writing competition, lectures, seminar were conducted.
17.	To aware students about library services	The student's aware about importance of library services.
18.	To aware students about economical matters	The bank visit, study tours, meetings with business men, Discussion on Budget are the major activities done by the Department of Economics and Commerce.
19.	To aware students about using Internet for study	The Computer lab services were extended.

12. To deliberate any relevant question raised by the faculty.

Resolution- There was some questions raised by the faculties related to preparation of AQAR. Prof. Dr. Mrs. M. H. Aher summarised the answers of the same.

After the successful discussion between the IQAC members and the faculty, Prof. Dr. A. B. Pawar expressed the vote of thanks. As per the permission of Prin. H. R. Aher, the meeting was over.

Place: Deola

Date: 18 06 /2016



(J.R. Bhadane)

IQAC

K.R.A. Arts, Sci. &
Comm. College, Deola



(H.R. Aher)

Principal

Kar. Ramraoji Aher Arts, Sei. &
Comm. College, Deola (Nashik)

